



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.

Executive Commissioner Caucus Meeting - Minutes

Thomson House 404

8 July 2010 – 19h00

ECC-10-07-#01

Present: President Alexandra Bishop, **VP External** Ryan Hughes, **Council Commissioner** Daniel Simeone, **Elections Commissioner** Tarek Hamade, **Health Commissioner** Jonathan Mooney, **Social Commissioner** Pooja Tyagi, **Family Care Commissioner** Hadley Meyers, **Student Support Commissioner** Ulrike Trojahn

Via Skype: VP Internal Magnus Bein

Call to Order

18h13

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of Minutes

3.1 ECC-10-04-#05

Minutes approved.

4. Reports

No reports.

5. New Business

5.1 Environment Committee Funding (ECC-10-07-#001) (VP Finance/ Environment Commissioner)

WHEREAS the PGSSec has multiple events planned for the summer including a Strawberry Social, SPF Awareness Day, and Green Drinks, which cost the committee \$776.

BIRT \$776 be allotted from the joint executive-commissioner pool to the PGSSec for their summer activities.

Motion passed.

6. Discussion

6.1 Executive Evaluations (VP External)

Discussion ensued.

6.2 Committee member management system (Council Commissioner)

Discussion ensued.

6.3 Management Recommendations

Discussion ensued.

6.4 AGM and Council Dates (President)

Discussion ensued.

6.5 Daycare Space (Family Care Commissioner)

Discussion ensued.

Adjournment

19h43



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.
Executive Commissioner Caucus Meeting - Minutes
Thomson House 406
15 September 2010 – 18h00
ECC-10-09-#02

Present: President Alexandra Bishop, **VP External** Ryan Hughes, **VP Internal** Magnus Bein, **VP Finance** Natalie Lee, **Health Commissioner** Jonathan Mooney, **Environment Commissioner** Cynthia Nei, **Equity Commissioner** Erin Sirett, **Family Care Commissioner** Hadley Meyers, **Social Commissioner** Pooja Tyagi, **Student Support Commissioner** Ulrike Trojahn, **Council Commissioner** Daniel Simeone

Call to Order
18h17

1. Approval of the Agenda

The agenda was approved.

2. Announcements

The Equity Commissioner announced the SEDE events.

3. Approval of Minutes

3.1 ECC-10-07-#01

The minutes were approved.

4. Reports

No reports.

5. New Business

5.1 Equity Committee Brochure Expenses (ECC-10-09-#002) (Equity Commissioner)

WHEREAS the PGSS Equity Committee and the PGSS Committee for Graduate Student Support printed brochures for the PGSS orientation event;

BIRT \$193.13 be allotted from the executive-commissioner budget to cover the printing expenses.

Motion passed.

5.2 AfriGrand Caravan Event (ECC-10-09-#003) (Health Commissioner/ Social Commissioner)

BIRT \$400 be allocated from the Exec-Commissioner Caucus for the event AfriGrand Caravan.

Motion passed.

5.3 Science & Policy Exchange (ECC-10-09-#004) (Health Commissioner)

BIRT \$750 be allocated form the Exec-Commissioner Caucus for the event Science & Policy Exchange.

Motion passed.

5.4 Architecture Café (ECC-10-09-#005) (President)

WHEREAS the closure of the Architecture Café is an affront to student initiatives and culture;

BIRT the PGSS support the SSMU, ASA and TEUS in their efforts to prevent the closure of the Architecture Café.

Motion passed.

6. Discussion

6.1 PGSS-oriented event for new and returning post-grads (VP Internal)

Discussion ensued.

6.2 Budgeting and purchasing (VP Internal)

Discussion ensued.

6.3 Web Applications (VP Internal)

Discussion ensued.

6.4 Financial Updates on Commissioner Budgets (VP Finance)

Discussion ensued.

6.5 SPF Update (Environment Commissioner)

Discussion ensued.

6.6 Joint Homecoming Event with SSMU (President)

Discussion ensued.

6.7 Women and Democracy (VP External)

Discussion ensued.

6.8 Closure of the Architecture Cafe (President)

Discussion ensued.

6.9 Regulation of Council Procedure (Council Commissioner)

Discussion ensued.

6.10 Committee Management (Council Commissioner)

Discussion ensued.

6.11 Open forum on Cycling and Pedestrian Safety (President)

Discussion ensued.

6.12 PGSS Centraide Representative (President)

First meeting: Tuesday, September 21st, from 2:30 to 3:30 in the James Administration building, room 310.)

6.13 Executive/ Commissioner Transition (VP External)

Discussion ensued.

6.14 Complementary Course Fees (President)

Discussion ensued.

Adjournment

19h41



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.
Executive Commissioner Caucus Meeting - Minutes
Thomson House 403
12 October 2010 – 17h00
ECC-10-10-#03

Present: President Alexandra Bishop, **VP External** Ryan Hughes, **VP Academic** Roland Nassim, **VP Internal** Magnus Bein, **VP Finance** Natalie Lee, **Council Commissioner** Daniel Simeone, **Equity Commissioner** Erin Sirett, **Family Care Commissioner** Hadley Meyers, **Social Commissioner** Pooja Tyagi, **Health Commissioner** Jonathan Mooney, **Environment Commissioner** Cynthia Nei, **Elections Commissioner** Tarek Hamade

Call to Order
17h00

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of Minutes

3.1 ECC-10-09-#02
Minutes approved.

4. Reports

No reports.

5. New Business

5.1 Equity Social (ECC-10-10-#006) (Equity Commissioner)
WHEREAS the PGSS Equity Committee is hosting an equity social on October 20th;
BIRT \$300 be allotted from the executive-commissioner budget to cover the food and drink expenses.

Motion passed.

6. Discussion

6.1 GSAs using OVS

Discussion ensued.

6.2 Election preparation communication with nominees (Equity Commissioner)

Discussion ensued.

6.3 PGSS Newswire (Equity Commissioner)

Discussion ensued.

6.4 Reminder: Equity & Diversity Professional Development Workshop (Equity Commissioner)

Discussion ensued.

6.5 QPIRG (President)

Discussion ensued.

6.6 Reports Regulations (reminder) (VP External)

Discussion ensued.

6.7 E-mail (VP External)

Discussion ensued.

6.8 Carpooling (VP External)

Discussion ensued.

6.9 Family Care Applications Update (Family Care Commissioner)

Discussion ensued.

6.10 GSA Core Funding Initiative (President)

Discussion ensued.

6.11 Election Regulations during Council

Discussion ensued.

Adjournment



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.
Executive Commissioner Caucus Meeting - Minutes
Thomson House 405
15 November 2010 – 18h00
ECC-10-11-#04

Present: VP External Ryan Hughes, VP Academic Roland Nassim, Council Commissioner Daniel Simeone, Equity Commissioner Erin Sirett, Social Commissioner Pooja Tyagi, Health Commissioner Jonathan Mooney, Elections Commissioner Tarek Hamade, Student Support Commissioner Ulrike Trojahn
Guest: Elizabeth Cawley

Call to Order
18h10

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of Minutes

3.1 ECC-10-10-#03
Minutes approved.

4. Reports

Brief reports were given.

5. New Business

5.1 Eating Disorders Program (ECC-10-11-#008) (Health Commissioner)

WHEREAS the Eating Disorders Program at Mental Health Services has insufficient space to conduct their group therapy activities;

BIRT \$2,000 be allocated from the executive-commissioner pool to fund the booking of rooms at Thomson House to allow these sessions to take place here.

Motion passed.

5.2 Flu Shot Clinic (ECC-10-11-#009) (Health Commissioner)

WHEREAS the PGSS will be hosting flu shot clinic on Wednesday, November 17 from 10 AM - 4 PM;

WHEREAS the Health Committee would like to offer flu shots for free to international students and provide snacks and refreshments to those who receive the shots;

BIRT up to \$600 be allocated from the exec-commissioner pool to fund the PGSS flu shot clinic.

Motion passed.

5.3 Equity Workshop on Professional Development (ECC-10-11-#010) (Equity Commissioner)

WHEREAS the PGSS Equity Committee purchased food for a professional development workshop on equity and diversity for PGSS Executive, Commissioners and Councilors on November 3rd;

BIRT \$20.00 be allotted from the executive-commissioner budget to cover the food expenses.

Motion passed.

5.4 Student Civil Rights Information Program (ECC-10-11-#011) (Equity Commissioner)

WHEREAS the PGSS Equity Commissioner attended the Student Civil Rights Information Program (SCRIP) training workshop, organized by the SEDE office for students working on issues of equity and diversity on campus, on November 10th;

BIRT \$15.00 be allotted from the executive-commissioner budget to cover the workshop attendance fees.

Motion passed.

6. Discussion

6.1 FEUQ

Discussion ensued.

6.2 Administration Request

- a system that is anchored on quality and addresses issues of accessibility
- sustained and effective levels of government support both for teaching, research and infrastructure
- allowing maximum autonomy to universities while ensuring appropriate accountability and public reporting
- ensuring that the institutions where students pay their tuition that it is the students in that university that benefit from that tuition

Adjournment 19h21



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.
Executive Commissioner Caucus Meeting - Minutes
Thomson House 405
07 December 2010 – 18h00
ECC-10-12-#05

Present: President Alexandra Bishop, **VP External** Ryan Hughes, **VP Internal** Magnus Bein, **VP Finance** Natalie Lee, **VP Academic** Roland Nassim, **Council Commissioner** Daniel Simeone, **Student Support Commissioner** Ulrike Trojahn, **Family Care Commissioner** Hadley Meyers, **Elections Commissioner** Tarek Hamade, **Equity Commissioner** Erin Sirett, **Health Commissioner** Jonathan Mooney

Call to Order
18h05

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of Minutes

3.1 ECC-10-11-#04
Minutes approved.

4. Reports

No reports.

5. New Business

5.1 Restricted Insurance Fund (ECC-10-12-#012) (Health Commissioner)

WHEREAS PGSS' Restricted Insurance Fund has a large and growing surplus;
WHEREAS the PGSS Health and Wellness Committee feels that funds collected from a group of students should benefit those students directly through HAWC events and activities;

WHEREAS the Commissioner Pool is already being heavily utilized by the Health and

Wellness Committee to fund valuable events of benefit to graduate students and should retain funds to support other commissioner projects;

BIRT the PGSS Health and Wellness Committee be granted the authorization to spend sums of up to \$500 from the Restricted Insurance Fund for its events and activities.

Motion referred to the PGSS Board of Directors.

5.2 Meeting Minutes (ECC-10-12-#013) (Health Commissioner)

WHEREAS Corporate Bylaw 3.7 requires the posting of Board of Directors meeting minutes;

WHEREAS Executive and Executive-Commissioner Caucus meeting minutes must be also made available to members;

WHEREAS Board of Directors meeting minutes have not been updated on the PGSS website in nearly 2 years;

BIRT the PGSS website be updated within 7 days with all approved Board of Directors, Executive, and Executive-Commissioner Caucus meeting minutes;
BIFRT all future Board of Directors, Executive, and Executive-Commissioner Caucus meeting minutes be posted on the PGSS website within 7 days of approval.

Motion tabled.

5.3 Physical Absence (ECC-10-12-#014) (Health Commissioner)

WHEREAS the Constitution does not made explicit provision for the effect of physical absence of an officer;

WHEREAS the physical absence of an officer will necessary affect the officer's interaction with the society;

WHEREAS Society Bylaw 5.3.7 grants the Executive-Commissioner Caucus the authority to enact rules of procedure;

BIRT the Executive Commissioner Caucus adopt the following rule of procedure:

Members may vote and participate in committee activities and count toward quorum if they join the meeting by teleconference, Skype, or any other electronic means that allows for meaningful participation in committee meetings;

BIFRT the Executive-Commissioner Caucus discuss the effect that physical absence should have with regard to leaves of absence and issue a report to Council and to the Executive recommending how physical absence should count toward an officer's leave of absence.

Motion tabled.

5.4 Student Newspapers invited to Council (ECC-10-12-#015) (Health Commissioner)

BIRT the student newspapers be invited to at least two future council meetings this year.

Motion passed.

6. Discussion

6.1 December 6th (VP External)

Discussion ensued.

6.2 Mobilization (VP External)

Discussion ensued.

6.3 Mat-pat project (VP External)

Discussion ensued.

6.4 Decorations (Equity Commissioner)

Discussion ensued.

6.5 Tenor and content of December council meeting; Preparation for January council meeting (Health Commissioner)

Discussion ensued.

6.6 Executive work plan (Health Commissioner)

Discussion ensued.

6.7 Recognition referendum (Health Commissioner)

Discussion ensued.

6.8 Announcements at council (Health Commissioner)

Discussion ensued.

6.9 Family Care Program (Family Care Commissioner)

Discussion ensued.

6.10 Schedule of meetings for the winter (President)

Discussion ensued.

6.11 Exec-Commissioner Caucus Attendance

Discussion ensued.

Adjournment

21h15



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.
Executive Commissioner Caucus Meeting - Minutes
Thomson House 404
31 January 2011 – 19h00
ECC-11-01-#06

Present: President Alexandra Bishop, **VP External** Ryan Hughes, **VP Internal** Magnus Bein, **Council Commissioner** Daniel Simeone, **Senate and Library Commissioner** Alexander DeGuise, **Health Commissioner** Jonathan Mooney, **Environment Commissioner** Alexander Poisson

Regrets: VP Academic Roland Nassim, **Elections Commissioner** Tarek Hamade

Call to Order
19h10

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of Minutes

3.1 ECC-10-12-#05
Minutes approved.

4. Reports

Brief reports were given.

5. New Business

5.1 Sustainability Research Symposium (ECC-11-01-#016) (Environment Commissioner)

Whereas The Sustainability Research Symposium will occur on March 4th at McGill's Faculty Club;

BIRT \$850 be allocated from the commissioners' project and events account to

cover the costs of guest speaker honorariums and room rental for the "McGill Sustainability Symposium."

Motion passed.

5.2 Green Drinks (ECC-11-01-#17) (Environment Commissioner)

Whereas Green Drinks is held on the last Tuesday of every month and requires funning for refreshments;

BIRT \$150 be allocated from the commissioners' projects and events account to cover the costs of coffee and tea for "Green Drinks" events of the next 5 months.

Motion passed.

5.3 Meeting absence (ECC-11-01-#18)

Whereas the Elections Commissioner and VP Academic are ill and cannot attend the meeting;

BIRT this absence does not count.

Motion passed.

7. Discussion

7.1 Plans/Events for this semester (President)

Discussion ensued.

7.2 Day of Action (President)

Discussion ensued.

7.3 ASEQ

Discussion ensued.

Adjournment

19h30



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.
Executive Commissioner Caucus Meeting - Minutes
Thomson House 405
14 February 2011 – 19h00
ECC-11-02-#07

Present: President Alexandra Bishop, **VP Academic** Roland Nassim, **Health Commissioner** Jonathan Mooney, **Elections Commissioner** Tarek Hamade, **Family Care Commissioner** Hadley Myers, **Environment Commissioner** Alexander Poisson, **Equity Commissioner** Erin Sirett

Call to Order
19h13

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of Minutes

3.1 ECC-11-01-#06

Approval of minutes tabled.

4. Reports

Brief reports were given.

5. New Business

5.1 Flu Shots (ECC-11-01-#19) (Health Commissioner)

BIRT up to \$500 from the executive commissioner caucus pool be allocated for flu shots.

Motion passed.

6. Discussion

6.1 Budget update

Discussion tabled.

6.2 Budget requests (round 1)

Discussion ensued.

6.3 Committees

Discussion ensued.

6.4 Recognition Referendum

Discussion ensued.

6.5 Fall 2010 FC Programme

Discussion ensued.

6.6 Electronic Participation in meetings

Discussion ensued.

Adjournment

20h44



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.
Executive Commissioner Caucus Meeting - Minutes
Thomson House 405
24 March 2011 – 18h00
ECC-11-03-#08

Present: President Alexandra Bishop, **VP Finance** Adrian Kaats, **VP Internal** Magnus Bien, **Senate and Library Commissioner** Alexander DeGuise, **Council Commissioner** Daniel Simeone, **Environment Commissioner** Alexander Poisson, **Elections Commissioner** Tarek Hamade, **Student Support Commissioner** Ulrike Trojahn, **Family Care Commissioner** Hadley Myers, **Social Commissioner** Michael Krause, **Equity Commissioner** Erin Sirett, **Health Commissioner** Jonathan Mooney

Call to Order
18h10

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of Minutes

No minutes were approved.

4. Reports

Brief reports were given.

5. New Business

No new business.

6. Discussion

6.1 Defi Climate

Discussion ensued.

6.2 Sustainable Thomson House Project

Discussion ensued.

6.3 Design/Outreach Position

Discussion ensued.

6.4 Environment Committee Budget

Discussion ensued.

6.5 Day Care Feasibility study and current situation

Discussion ensued.

6.6 Legal update

Discussion ensued.

6.7 Changes to grants program allocations

Discussion ensued.

Adjournment

19h20



POST-GRADUATE STUDENTS' SOCIETY OF MCGILL UNIVERSITY INC.
Executive Commissioner Caucus Meeting - Minutes
Thomson House 405
19 May 2011 – 18h00
ECC-11-05-#09

Present: President Alexandra Bishop, **Environment Commissioner** Alexander Poisson, **Equity Commissioner** Erin Sirett, **Health Commissioner** Elizabeth Cawley, **Social Commissioner** Michael Krause, **Senate and Library Commissioner** Alexander DeGuise, **Council Commissioner** Daniel Simenoe, **Elections Commissioner** Tarek Hamade, **Student Support Commissioner** Ulrike Trojahn

Call to Order
18h06

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of Minutes

3.1 ECC-11-01-#06
Minutes approved.

3.2 ECC-11-02-#07
Minutes approved.

3.3 ECC-11-03-#08
Minutes approved.

4. Reports

Brief reports were given.

5. New Business

No new business.

6. Discussion

6.1 Sustainability report

Discussion ensued.

6.2 Executive-Commission Retreat

Discussion ensued.

6.3 Diversifying PGSS Events

Discussion ensued.

6.4 IT Consultation

Discussion ensued.

6.5 Council elections and attendance

Discussion ensued.

Adjournment

18h43