Call to Order
14h20

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of Minutes

No minutes to approve.

4. New Business

4.1. Leave of Absence for the President (E-11-06-#01) (President)

BIRT a leave of absence be approved for the President from June 16 to July 11.

Motion passed.

4.2. VP External Transition (E-11-06-#02) (VP External)

BIRT $200 be paid to Ryan Hughes from the executive special projects line, in recognition of exceptional transitional services rendered to the society.

Motion passed.

4.3. Hirings (E-11-06-#03) (VP Finance)

BIRT the executive recommends to the board of directors the hiring of a
translator, promotions and multimedia coordinator, and a researcher starting immediately.

Motion passed.

4.4. Work plan Deadline (E-11-06-#04) (VP Finance)  
BIRT a deadline for July 13th be set for executive submission for individual work plan draft.

Motion passed.

5. Discussion

5.1. Science and Policy Exchange Mixer  
Discussion ensued.

5.2. Executive Commissioner Meeting on June 13th  
Discussion ensued.

Adjournment  
15h00
Present: VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han

Regrets: PGSS President Roland Nassim

Call to Order
10h38, 30 June 2011

1. Special Order of the Meetings:

1.1 Job Descriptions (E-11-06-#05) (VP External as Acting President)
Whereas some positions and their descriptions have been modified;
BIRT the 4 following job descriptions be approved:
Writer/Researcher, Translator, PGSL Coordinator and Archivist.
Motion passed.

1.2 Job Advertising (E-11-06-#06) (VP External as Acting President)
Whereas there is a need for these positions to start as soon as possible,
BIRT the 4 approved job descriptions be posted immediately on the PGSS website and the PGSS Newswire for a period of at least 7 days.
Motion passed.

Adjournment
14h21, 03 July 2011
Executive Meeting - Minutes
Thomson House 403
20 July 2011 – 17h00
E-11-07-#03

Present: President Roland Nassim, VP Finance Adrian Kaats, VP External Marieve Isabel, VP Internal Daniel Simeone, VP Academic Lily Han

Call to Order
17h00

1. Approval of the Agenda

   The agenda was approved.

2. Announcements

   Brief announcements were given.

3. Approval of Minutes

   No minutes to approve.

4. Reports

   Brief reports were given.

5. New Business

   5.1 The McGill Social Justice Timeline (E-11-06-#07) (VP External)

      BIRT 400$ be given to Gretchen King's project, named "The McGill Social Justice Timeline" to realize a research and launch a campaign (Wiki space, flyers, posters) about the struggles of student movement at McGill University.

      Motion tabled.

   5.2 FEUQ and Tuition Fees Issues Video (E-11-06-#08) (VP External)

      BIRT 500$ be given to CSU to support Jordan’s (CSU VP Finance) project of creating a video to present FEUQ and tuition fee issue to students, to be
shared with PGSS.

Motion tabled until next meeting.

5.3 Abigaël and Hannah Kanfi-Holzbaur Educational Fund (E-11-06-#09) (VP External)
   BIRT 500$ be allocated from the Family Care Budget to be given to the Fund for the two children of the late Shady Kanfi.

   Motion failed.

5.4 Drupal Camp Montreal (E-11-06-#10) (VP Internal)
   WHEREAS Drupal Camp Montreal is a non-profit open-source initiative, and are booking Thomson House for their gala
   BIRT a donation be made to Drupal Camp Montreal 2011 in the amount of $400, to be paid in the form of a 50% discount on the ballroom booking for the Drupal Camp 2011 gala.

   Motion tabled.

5.5 Trivia Night (E-11-06-#11) (VP Internal)
   BIRT 151$ be approved for trivia night from the executive portfolio budget.

   Motion passed.

5.6 RAE Board (E-11-06-#12) (President)
   BIRT that Roland Nassim be appointed on the board of the RAE replacing Marieve Isabel.

   Motion passed (2 abstentions).

6. Discussion
   6.1 Executive committee vs. BOD
       Discussion ensued.

   6.2 Work plans
       Discussion ensued.

   6.3 Coach house renovations
       Discussion ensued.

   6.4 New PGSS staff positions: Update on interviews
       Discussion ensued.

   6.5 Constitution: Updates
       Discussion ensued.
6.6. Tuition fees policy
   Discussion ensued.

6.7. RAE
   Discussion ensued.

6.8. Campus-wide activities
   Discussion ensued.

6.9. August Council Date Change
   Discussion ensued.

6.10. Post-doc legal opinion
   Discussion ensued.

Adjournment
19h20
Call to Order
14h05

1. Approval of the Agenda

   The agenda was approved.

2. Announcements

   Brief announcements were given.

3. Approval of Minutes

   No minutes to approve.

4. Business Arising from the minutes

4.1 Drupal Camp Montreal (E-11-06-#10) (VP Internal)

   WHEREAS Drupal Camp Montreal is a non-profit open-source initiative, and are
   booking Thomson House for their gala

   BIRT a donation be made to Drupal Camp Montreal 2011 in the amount of
   $400, to be paid in the form of a 50% discount on the ballroom booking for
   the Drupal Camp 2011 gala.

   Motion failed.

4.2 Update: Abigaël and Hannah Kanfi-Holzbaur Educational Fund

   The President contacted the Family Care Commissioner and explained the
   decision made by the Executive and then contacted the individual responsible for
   the fund and explained to him the decision of the Executive and apologized for
   the late reply.
5. New Business

5.1 Montreal-Toronto (Oct10) Football Game (E-11-06-#13) (VP Internal)

BIRT up to 1000$ be held in reserve in the event that tickets for the Oct. 10 Montreal-Toronto football game do not sell.

Motion passed.

6. Discussion

6.1. Work plans
6.2. Coach house renovations
6.3. New PGSS staff positions: Update on interviews
6.4. Constitution: Updates
6.5. Tuition fees policy
6.6. Post-doc legal opinion
6.7. Cupcakes distribution Day
6.8. Concert for the fall
6.9. Exec Commissioner retreat
6.10 Financial Updates
6.11 Meal discounts for officers
6.12 Science and Policy Exchange
6.13 Montreal-Canadiens game tickets on sale
6.14 PGSS Grants Program
6.15 SSMU MoA

Discussion ensued for all of the above discussion items.

Adjournment
15h00
Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone

Regrets: VP Academic Lily Han

Call to Order
11h30, 16 August 2011

1. Special Order of the Meetings:

1.1 Science and Policy Exchange Rep (E-11-06-#14) (President)
BIRT Ms. Marieve Isabel be appointed as the PGSS representative on the Science and Policy Exchange effective immediately and for a term ending May 31st, 2012.

Motion passed.

Adjournment
15h47, 18 August 2011
Executive Meeting - Minutes
Thomson House 403
1 September 2011 – 18h00
EC-11-09-#06

Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han

Call to Order
18h35

1. Approval of the Agenda

The agenda was approved.

2. Announcements

2.1 FAECUM is inviting us to the orientation party on September 15th, 2011.

3. Approval of Minutes

3.1. EC-11-06-#1
The minutes were approved.
3.2. EC-11-07-#2 (e-meeting)
The minutes were approved.
3.3. EC-11-07-#3
The minutes were approved.
3.4. EC-11-08-#4
The minutes were approved.
3.5. EC-11-08-#5 (e-meeting)
The minutes were approved.
3.6. EC-11-05-#38
The minutes were approved.

4. Business Arising from the minutes

4.1. None
5. New Business

5.1 Until review committee (E-11-09-#15) (President)
BIRT that David Caruzzo be appointed to the Unit Review Committee for the school of Computer science.

Motion passed.

5.2 VP Internal Expenditures (E-11-09-#16) (VP Internal)
BIRT the following expenditures, with allotments to come from the indicated budget, be approved according to the expense amount, with the expectation that offsetting revenue will be incoming.

- New Graduate Student Orientation - PGSS events $3,000 (0$ income)
- Brochures - Promotions and media $1000 (0$ income)
- Walking Tours - PGSS events $980 ($400 income)
- Scotch Tasting - PGSS events $10 ($0 income)
- Mt. Royal Hike - PGSS events $100 ($100 income)
- PhD Comics - PGSS events $3,023 ($1,300 income)
- Montreal Bike Tour - PGSS events $100 ($100 income)
- Back to School Party - PGSS events $650 (0$ income)
- Photography – Promotions and media $200

Motion passed.

5.3 Association of Postdoctoral Scholars Teleconference (E-11-09-#17) (President)
BIRT up to $250 from the solidarity fund be allocated to the Canadian Association of Postdoctoral Scholars for organizing one (1) teleconference.

Motion passed.

6. Discussion

6.1. Work plans
   6.1.1. Discussion ensued

6.2. Meeting with Food services *(RN)*
   6.2.1. Discussion ensued

6.3. Meeting with McGill Writing Center *(RN)*
   6.3.1. Discussion ensued

6.4. Meeting with Dean Kreiswirth *(RN)*
   6.4.1. Discussion ensued

6.5. PGSS Agendas: Error *(RN)*
   6.5.1. A correction will be posted in the newswire.

6.6. Career and Placement services bookings *(AK)*
   6.6.1. Discussion ensued

6.7. Science and Policy Exchange: Updates *(RN)*
6.7.1. Discussion ensued
6.8. Departmental orientation (RN)
   6.8.1. Discussion ensued
6.9. Request from the Postdoc association to attend CAPS (RN)
   6.9.1. Motion 5.3
6.10. AGSEM proposal * (RN)
   6.10.1. Orientation: AGSEM will have a table.
   6.10.2. Table the rest of the proposal
6.11. PGSLF implementation (AK)
   6.11.1. Tabled
6.12. Commissioner Retreat: Updates (AK)
6.13. Macdonald Campus Shuttle (AK)
6.14. Staffing (AK)
   6.14.1. Discussion ensued
6.15. Research topics (AK)
   6.15.1. Tabled
6.16. Special project consolidation (AK)
   6.16.1. Discussion ensued
   6.16.2. A proposal will be presented at the next meeting.
6.17. Audit (AK)
   6.17.1. Discussion ensued
6.18. Budget (AK)
   6.18.1. Discussion ensued
   6.19.1. Discussion ensued
6.20. MUNACA membership during the strike
   6.20.1. Discussion ensued
6.21. Sun Study
   6.21.1. Tabled

Adjournment
22h30
Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han

Call to Order
18h25

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of Minutes

No minutes to approve.

4. Business Arising from the minutes

None.

5. Reports

None.

6. New Business

6.1 Sun Study (E-11-09-#18) (President)

BIRT that the bill for the sun study be approved from the executive special projects to a maximum amount of 250$.

Motion passed.
7. Discussion

7.1. Work plans
7.2. Departmental Orientation
   7.2.1. Discussion ensued
7.3. AGSEM Proposal
   7.3.1. Discussion ensued
   7.3.2. Roland will be drafting the response and send it to the exec for approval.
7.4. PGSLF implementation
   7.4.1. Discussion ensued
7.5. Commissioner Retreat: Updates
   7.5.1. Itinerary and schedule discussion
7.6. Research topics
   7.6.1. Discussion ensued
7.7. Special projects consolidation
   7.7.1. Discussion ensued
7.8. Budget
   7.8.1. Discussion ensued
7.9. Communication policy
   7.9.1. Discussion ensued
7.10. Sun study and permaculture project
   7.10.1. Motion 6.1
7.11. Printing of the IRIS document
   7.11.1. Discussion ensued
7.12. HF photo proposal
   7.12.1. Discussion ensued
7.13. Daycare co-op proposal
   7.13.1. Discussion ensued
   7.13.2. AK will be contacting the family care commissioner to present a plan.
7.14. MCSS/MCGSS
   7.14.1. Discussion ensued
7.15. Needs-based bursary programs
   7.15.1. Tabled
7.16. Promotion for the Goodman Cancer Center video
   7.16.1. Discussion ensued
7.17. Clothing for exec
   7.17.1. We will not be doing this.
7.18. Policy on harrassment
   7.18.1. Discussion ensued
7.19. Aboriginal sustainability project launch
   7.19.1. Discussion ensued
7.20. Translator for FEUQ
   7.20.1. We will dedicate some of the hours from the writer/researcher to help
   FEUQ with translation
7.21. Recruitment Day
   Discussion ensued
Adjournment
22h00
Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han

Guest: Family Care Commissioner I. Pivneva

Call to Order
18h15

1. Approval of the Agenda
   
   The agenda was approved.

2. Announcements
   
   No announcements.

3. Approval of Minutes
   
   No minutes to approve.

4. Business Arising from the minutes
   
   None.

5. Reports
   
   None.
6. New Business

6.1 MUNACA (E-11-09-#19) (President)
BIRT up to $500 be allocated from the solidarity fund for MUNACA support activity.

Motion passed unanimously.

7. Discussion

7.1. PGSLF implementation
   7.1.1. Discussion ensued
7.2. Research topics
   7.2.1. Discussion ensued
7.3. Special projects consolidation
   7.3.1. Discussion ensued
7.4. Budget
   7.4.1. Tabled
7.5. PGSSeC and Environment Commissioner
   7.5.1. Discussion ensued
7.6. Daycare Co-op proposal
   7.6.1. Irina gave a brief description of the project.
   7.6.2. A motion will be presented to council regarding using the “daycare reserve fund” to fund this project.
7.7. MCSS/MCGSS
   7.7.1. Tabled
7.8. Food and Dining Services meeting
   7.8.1. Discussion ensued
7.9. MUNACA
   7.9.1. Press release.
7.10. CAGS
   7.10.1. Lily will be registering Marieve and Lily
7.11. Charity for Halloween
   7.11.1. IAC already chose a charity
7.12. Constitution committee
   7.12.1. Discussion ensued
   7.13.1. Discussion ensued
7.14. Staffing
   7.14.1. Discussion ensued
7.15. Committee terms
   Discussion ensued.

Adjournment
20h20
Call to Order
21h15

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of Minutes

3.1 EC-11-09-#06
The minutes were approved.

3.2 EC-11-09-#07
The minutes were approved.

4. Business Arising from the minutes

None.

5. Reports

5.1 Report on PhD comics events
The VP internal gave a brief report.
6. New Business

6.1 Apple picking trip (E-11-09-#20) (VP Internal)
BIRT up to $500 be allocated from the events budget and up to $500 from the Executive Portfolio Budget to cover buses and children for the apple picking trip.

Amendment:
BIRT up to $1000 be allocated to cover buses and children for the apple picking trip, from the PGSS Events Budget.

Amendment passed.
Main motion passed as amended.

6.2 All McGill Assembly (E-11-09-#21)
BIRT up to $750 be allocated from Executive Special Projects to help fund the All McGill Assembly.

Motion passed (4/5 in favour, 1 abstention).

6.3 Clubs and Services MOA (E-11-09-#22)
BIRT the clubs and services MoA be signed.

Motion passed unanimously.

6.4 Committee Appointments (E-11-09-#23) (VP Academic)
BIRT the executive appoint, on behalf of the Nominating Committee, Tarek Hamade (primary) and Hanno Erythropel (alternate) to the advisory committee for the selection of the Dean of Engineering.
BIFRT the executive appoint, on behalf of the Nominating Committee, Lily Han to the advisory committee for the selection of Associate Provost (graduate education) and Dean of graduate studies.

Motion passed unanimously.

7. Discussion

7.1 Daily/Delit Coverage (VP External)
7.1.1 Discussion ensued.

7.2 PGSLF implementation updates
7.2.1 Discussion ensued.

7.3 Research topic updates
7.3.1 Discussion ensued.
7.4. Budget updates (VP Finance)
   7.4.1. Discussion ensued.
7.5. MUNACA updates
   7.5.2. Discussion ensued.
7.6. QPIRG (VP Academic)
   7.6.1. Discussion ensued.
7.7. Senate (VP Academic)
   7.7.1. Discussion ensued.
7.8. Unit Review Committees
   7.8.1. Discussion ensued
7.9. Raymond Bachand Conference
   7.9.1. Discussion ensued.
7.10. Petition at the Department of Pharmacology Re. MUNACA
   7.10.1. Discussion ensued.
7.11. 190th Anniversary of McGill
   7.11.1 Discussion ensued.
7.12. SSMU MoA
   7.12.1. SSMU Approved the MoA.
   7.13.1. Discussion ensued.
7.14. Email re: 1pm Silent March September 30th, 2010
7.15. Advisory committee Appointments
   7.15.1. Discussion ensued.

Adjournment
23h20
Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han

Call to Order
9h00, 6 October 2011

1. Special Order of the Meetings:

1.1 Daycare Reserve Fund (E-11-10-#24) (President)

BIRT the Daycare Reserve Fund be used to secure existing daycare spots for PGSS members.

Motion passed.

Adjournment
9h00, 9 October 2011
Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han

Call to Order
15h15

1. Approval of the Agenda

   The agenda was approved.

2. Announcements

   No announcements.

3. Approval of Minutes

   EC-11-10-#8 (to be approved)
   EC-11-10-#9 (to be approved)
   EC-11-10-#10 (to be approved)

4. Business Arising from the minutes

   None.
5. Reports

5.1. VP external
The VP External gave a report.

5.2. VP Academic
The VP Academic gave a report

5.3. VP Internal
The VP internal gave a report.

5.4. President
The President gave a report.

6. New Business

6.1 Committee reps appointment (E-11-10-#25) (President)
BIRT that Roland Nassim be appointed as a PGSS representative on the Committee of Student Services effective immediately until May 31st, 2012.

Motion Passed.

6.2 Committee reps appointment (E-11-10-#26) (President)
BIRT that Marieve Isabel be appointed as a PGSS representative on the Fee Advisory Committee effective immediately until May 31st, 2012.

Motion Passed.

6.3 Committee reps appointment (E-11-10-#27) (President)
Expunged. Refer to minutes E-12-04-#31 motion (E-12-04-#74).

6.4 Family Care Committee Allocation (E-11-10-#28) (President)
Expunged. Refer to minutes E-12-04-#31 motion (E-12-04-#74).
7. Discussion

7.1. Update on MUNACA
   7.1.1. Discussion ensued.

7.2. Update: Tuition Fees & November 10th (VP External)
   7.2.1. Discussion ensued.

7.3. Upcoming Senate Motions (VP Academic)
   7.3.1. Discussion ensued.

7.4. Greening of TH (VP External)
   7.4.1. Discussion ensued.

7.5. GPSO Bookings (President)
   7.5.1. Discussion ensued.

7.6. Day care Coop
   7.6.1. Discussion ensued.

7.7. Committee Terms (VP Academic)
   7.7.1. Discussion ensued.

7.8. Committee reps orientation (VP Academic)
   7.8.1. Discussion ensued.

7.9. Society Affairs Coordinator (VP Academic)
   7.9.1. Discussion ensued.

7.10. TH staff society relations (VP Academic)
   7.10.1. Discussion ensued.

7.11. TEDxMcGill (VP Internal)
   7.11.1. Discussion ensued.

7.12. Senate Issues for the year (VP Academic)
   7.12.1. Discussed with 7.3

7.13. Update: CAGS (VP External/VP Academic)
   7.13.1. Discussion ensued.

7.14. Translation headsets lending (VP External)

Adjournment
17h30, 17 October 2011
Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone

Call to Order
11h56, 25 October 2011

1. Special Order of the Meetings:

1.1 Hiring Committee for the Communications, IT and Multimedia Coordinator (E-11-10-#29) (President)

BIRT the hiring committee for the CIM be the Vice-President (Academic), Vice-President (Finance) and Vice-President (Internal).

Motion passed.

Adjournment
11h56, 28 October 2011
Call to Order
10h54, 25 October 2011

1. Special Order of the Meetings:

1.1 Job offer of the SAC and recommendation on the EPM (E-11-10-#30) (President)

BIRT the Executive Committee recommend to the Board of Directors the
PGSS organizational chart and Employee Policy Manual Summary attached;

BIFRT Delia Pettit be offered the position of Society Affairs Manager
with the attached job description to begin on November 1, 2011 with an entry-level salary
of $xxxxx*/yr.

Motion passed.

Adjournment
10h54, 28 October 2011

*Redaction of information is required to protect private information.
Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone

Regrets: VP Academic Lily Han

Call to Order
14h52

1. Approval of the Agenda

The agenda was approved.

2. Announcements

2.1. MI: Scientifique en chef du Quebec meeting
2.2. MI: Planning session for November 10th.

3. Approval of Minutes

3.1 EC-11-10-#10 (e-meeting)
The minutes were approved.
3.2 EC-11-10-#11
The minutes were approved.
3.3 EC-11-10-#12 (e-meeting)
The minutes were approved.
3.4 EC-11-10-#13 (e-meeting)
The minutes were approved.

4. Business Arising from the minutes

4.1. Council letter regarding MUNACA
   4.1.1. Will be drafted for Wednesday
4.2. Ad hoc committee from council
   4.2.1. Will be put into the newswire to advertise.
5. **Reports**
   Brief reports were given.

6. **New Business**

   6.1. **Daycare (E-11-11-#31)**
   BIRT that the VP Finance be authorized to enter into a contract with the Westmont daycare coop, for option 2, $5000 for 10 reserved drop in spots, as proposed by the daycare proposal.

   Motion passed.

   6.2. **November 18th concert (E-11-11-#32) (VP Internal/VP Finance)**
   BIRT up to $1500 be approved for the Concert on November 18th, from the PGSS Events Budget.

   Motion passed.

   6.3. **Knitting club(E-11-11-#33) (President)**
   BIRT up to $120 be approved for the Knitting Club, from the PGSS Events Budget.

   Motion postponed indefinitely.

   6.4. **Buses for the 10th (E-11-11-#34) (President)**
   BIRT that up to $2000 be approved for covering the costs of bus transportation for the November 10th event with a maximum amount be taken from the mobilization budget line and rest from the executive special projects fund.

   Motion passed.

7. **Discussion**

   7.1. **Update: MUNACA**
   7.1.1. Discussion ensued

   7.2. **Update: Tuition Fees & November 10th (VP External)**
   7.2.1. Discussion ensued

   7.3. **Update: Society Affairs Manager (VP Academic)**
   7.3.1. Discussion ensued

   7.4. **Update: CAGS (VP External/VP Academic)**
   7.4.1. Discussion ensued

   7.5. **Coach House**
   7.5.1. Discussion ensued

   7.6. **Newswire**
   7.6.1. Discussion ensued

   7.7. **Centraide**
   7.7.1. Discussion ensued
7.8. Health plan
   7.8.1. Discussion ensued

7.9. Board of Trade Event: HMB
7.10. QPIRG
   7.10.1. Discussion ensued

7.11. Graduate research symposium
   7.11.1. No discussion- tabled

Adjournment
16h40, 7 November 2011
Present: PGSS President Roland Nassim, VP External Mariève Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han

1. Approval of the Agenda
   1.1. Added 4 points

2. Announcements
   No announcements.

3. Approval of Minutes
   3.1 EC-11-10-#8
       Approved as amended.
   3.3 EC-11-10-#9
       Approved as amended.

4. Business Arising from the minutes
   No Business

5. Reports
   No reports.

6. New Business
   None.
7. **Discussion**

7.1. Update: MUNACA  
Discussion ensued

7.2. Update: Tuition Fees & November 10th (VP External)  
Discussion ensued

7.3. New PGSS positions + Council  
Discussion ensued

7.4. Nov 10th: PGSS Statement to members  
Discussion ensued

7.5. Nov 10th: PGSS Press Releases  
Done with 7.4

7.6. Making Connections: MUNACA, Nov 10th, AGSEM (VP Academic)  
Discussion ensued

7.7. Picture from Nov 14th (VP Internal)  
Discussion ensued

7.8. International Students (VP Academic)  
Tabled

7.9. Sustainability Coordinator (VP External)  
Discussion ensued

7.10. 190th years of research (VP External/President)  
Discussion ensued

7.11. ASAP Working Groups (VP Academic)  
Discussion ensued

7.12. Upcoming Admin Meetings  
Discussion ensued

7.13. Marketing (VP Internal)  
Postponed

7.14. Mobilization (VP Internal)  
Done with 7.6

7.15. Update: CAGS (VP External/VP Academic)  
Discussion ensued

7.16. CIM  
Postponed

7.17. Update: Society Affairs Manager (VP Academic)  
Postponed

7.18. Senate Representation  
Postponed

7.19. ASEQ  
Postponed

7.20. Accreditation  
Discussion ensued

7.21. Principal’s Forum  
Discussion ensued

**Adjournment**

21h20, 17 November 2011
Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han

Call to Order
12h18, 28 November 2011

1. Special Order of the Meetings:

1.1 Development of Daycare Facilities (E-11-11-#35) (VP Finance)

"WHEREAS the PGSS has been working for over a year to perform a feasibility study of the development of daycare facilities accessible to its members;

BIRT up to $6,000 be allocated from the Daycare Reserve Fund for the purpose of engaging in the attached agreement with Maggy Apollon - Architecte;

BIFRT the BoD be requested to approve the attached service contract."

Motion passed.

Adjournment
12h24, 2 December 2011
Executive Meeting - Minutes
Thomson House
21 November 2011 – 14h30
E-11-11-#17

Present: PGSS President Roland Nassim, VP External Marieve Isabel, VP Finance
VP Internal Daniel Simeone, VP Academic Lily Han

Regrets: VP Finance Adrian Kaats

Guests: Health Commissioner Elizabeth Cawley

Call to Order
14h30

1. Approval of the Agenda
   
   The agenda was approved.

2. Announcements
   
   No announcements.

3. Approval of Minutes
   
   No minutes to approve.

4. Business Arising from the minutes
   
   No Business

5. Reports
   
   None.

6. New Business
   
   None.
7. **Discussion**
   7.1. **Marketing (VP Internal)**
       7.1.1. Discussion ensued
   7.2. **CAGS**
       7.2.1. Discussion ensued
   7.3. **ASEQ/Holiday party**
       7.3.1. Discussion ensued
   7.4. **Newswire**
       7.4.1. Discussion ensued
   7.5. **Picture from November 14th (VP Internal)**
       7.5.1. Discussion ensued

**Adjournment**
15h30, 21 November 2011
Present: PGSS President Roland Nassim, VP Finance Adrian Kaats, VP External Marieve Isabel, VP Finance VP Internal Daniel Simeone, VP Academic Lily Han

Call to Order
14h30

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of Minutes

No minutes to approve (still missing E-11-11-#14, E-11-11-#15, E-11-11-#16(e-meeting), E-11-11-#17)

4. Business Arising from the minutes

No Business

5. Reports

5.1. VP External
    Chief Scientific of Quebec Meeting
6. New Business

6.1. Strategic planning meeting on equity and diversity
(E-11-12-#36)(VP Academic)

WHEREAS the PGSS VP Academic and Equity Commissioner are taking part in a strategic planning session on equity and institutional racism with other stakeholders including the Graduate Collective Against Racism and for Equity (GCARE), Racialized Students Network (RSN), SEDE, QPIRG, First Peoples' House, and SSMU reps,

BIRT that up to $150 from the PGSS events fund be allocated to co-sponsor (SEDE is the other sponsor) lunch for the above strategic planning session on equity and institutional racism to be hosted at the Thomson House on December 8th.

Motion passed.

6.2. To appoint people to the Provost ASAP workgroup
(E-11-12-#37)(VP Academic)

6.2.1. BIRT that following individuals be nominated on behalf of council for the following workgroup positions:
Ryan Deuel - *[Academic Renewal; Best Practices]
Marieve Isabel - *[Service to Quebec & Canada; Service to the Global Community]
Adrian Kaats - *[Best Practices; Academic Renewal]
Daniel Simeone - *[Academic Renewal]
Roland Nassim - *[Service to the Global Community]
*[ ] preferred workgroups

Amendment to remove Ryan Deuel (VP Finance)
Amendment Fails
(1 in favour /3 against) Note: VP Finance voted in favour

Amendment to remove Adrian Kaats (VP Finance)
Amendment Passed (3 in favour/1 against)
Note: VP Finance voted in opposition
6.2.2. Motion as Amended
BIRT that following individuals be nominated on behalf of council for the following workgroup positions:
Ryan Deuel - *[Academic Renewal; Best Practices]
Marieve Isabel - *[Service to Quebec & Canada; Service to the Global Community]
Daniel Simeone - *[Academic Renewal]
Roland Nassim - *[Service to the Global Community]

Motion passed (3 in favour /1 against) Note: VP Finance voted in opposition

6.3 Greening of TH (E-11-12-#38) (VP External)
6.3.1 BIRT the amended project proposal for "Greening Thomson House" be approved and submitted to the Sustainability Project Fund;
BIFRT the attached job description for a PGSS Sustainability Coordinator be recommended to the BoD with edits approved by the SAM and with salary that does not exceed funds that were already approved for the project;
BIFRT the hiring committee be recommended to the BoD with Marieve Isabel, PGSS Business manager and the SAM as members of that said committee;

Motion passed (4 in favor / 1 abstention) Note: Abstention by VP Internal

7. Discussion
7.1. Update: MUNACA (VP Internal)
7.1.1. Discussion ensued
7.2. Arts Faculty Council (VP Internal)
7.2.1. Discussion ensued
7.3. Feedback on Deputy Provost position
7.3.1. Discussion ensued
7.4. Accreditation (E-11-12-#39) (VP Finance)
7.4.1. BIRT that up to $2000 be used from the professional services budget for the purposes of investigating the PGSS’s legal status

Motion passed.

7.5. Meetings with Admin (President)
7.5.1. Discussion ensued
7.6. Research on Ancillary fees (VP External)
7.6.1. Discussion ensued
7.7. Letter Re: Jutras Investigation (VP Internal)
7.7.1. Discussion ensued
7.8. Newswire (President)
7.8.1. Discussion ensued
7.9. Insurance plan (VP Finance)  
   7.9.1. Discussion ensued

7.10. Research Position (E-11-12-#40) (VP External)  
   7.10.1. BIRT a hiring committee for researcher position(s) as composed of the VP Academic, VP External and Society Affairs Manager be recommended to the BoD.  

   Motion passed.

7.11. Translator Position (E-11-12-#41) (VP External)  
   7.11.1. BIRT a hiring committee for the translator position as composed of the VP External and Society Affairs Manager be recommended to the BoD.  

   Motion passed.

7.12. Hiring and Firing procedure (VP Finance)  
   7.12.1. Tabled

7.13. AGM and February Council Dates (VP Finance)  
   7.13.1. Discussion ensued

7.14. Executive Meeting dates (President)  
   7.14.1. Discussion ensued

7.15. Daycare Development committee (VP Finance)  
   7.15.1. Tabled

7.16. Westmount Daycare Co-op (VP Finance)  
   7.16.1. Discussion ensued

7.17. Postdoc Tax issue  
   7.17.1. Discussion ensued

7.18. International Student committee  
   7.18.1. tabled

Adjournment

?h?, 2 December 2011
Executive Meeting - Minutes
Thomson House
14 December 2011 – 18h00
E-11-12-#19

Present: PGSS President Roland Nassim, VP Finance Adrian Kaats, VP External Marieve Isabel, VP Finance VP Internal Daniel Simeone, VP Academic Lily Han

Call to Order
18h15

1. Approval of the Agenda
   1.1. Added 3 motions
   1.2. A discussion item

2. Announcements

   No announcements.

3. Approval of Minutes

   EC-11-11-#14
   EC-11-11-#15
   EC-11-11-#16 (e-meeting)
   EC-11-11-#17
   EC-11-12-#18

   The minutes were tabled until the next meeting.

4. Business Arising from the minutes

   No Business.

5. Reports

   None.
6. New Business

6.1 McGill Student Parent Network contribution: A PGSS Family Care Committee initiative (E-11-12-#42) (VP Finance)

BIRT $500 be allocated from the Familycare committee activities budget to purchase fifty (50) $10 gift cards from IGA food stores to be distributed by McGill Student Parents' Network for the holidays.

Motion passed.

6.2 McGill Community Daycare (E-11-12-#43) (VP Finance)

BIRT the attached proposal for the creation of the McGill Community Daycare Advisory Committee be approved.

BIFRT up to $250 be allocated from the Family Care Events budget for the purpose of the logistical support from the PGSS recommended in the attached proposal.

Motion passed.

6.3 Report to HAWC (E-11-12-#44) (VP Finance)

BIRT the HAWC be presented with the attached report and asked to fulfill the requests therein.

Motion passed.

6.4 Public Telephone at PGSS (E-11-12-#45) (VP Finance)

BIRT one public telephone in Thomson House be removed.

Motion passed.

7. Discussion

7.1 Meeting with Admin
   7.1.1. Discussion ensued

7.2 Hiring and Firing procedure (VP Finance)
   7.2.1. Tabled

7.3 Daycare Development committee (VP Finance)
   7.3.1. Discussion ensued

7.4 International Student committee
   7.4.1. Tabled
7.5. December Council (VP External)
   7.5.1. Discussion ensued
7.6. Council Reports (VP External)
   7.6.1. Discussion ensued
7.7. Constitutions updates (VP External)
   7.7.1. Discussion ensued
7.8. Councillor renewal (VP Internal)
   7.8.1. Discussion ensued
7.9. Long term planning requests (VP Internal)
   7.9.1. Discussion ensued
7.10. Certificate of attestation for a course (VP Internal)
   7.10.1. Discussion ensued
7.11. New student orientation (VP Internal)
   7.11.1. Discussion ensued
7.12. Provost at January council (President)
   7.12.1. Discussion
7.13. Sustainability coordinator position (VP External)
   7.13.1. Discussion ensued
   7.14.1. Discussion ensued
7.15. MCGG-PGSS-MCGSS relations
   7.15.1. Discussion ensued

Adjournment
21h00, 14 December 2011
Executive Meeting - Minutes
Thomson House 403
21 December 2011 – 18h00
E-11-12-#20

Present: VP Finance Adrian Kaats, VP Internal Daniel Simeone, VP Academic Lily Han
Chair: VP External Mariève Isabel
Regrets: PGSS President Roland Nassim
Guests: Sunci Avlijas, James Justin Marleau

Call to Order
18h03

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of Minutes

3.1. EC-11-11-#14
3.2. EC-11-11-#15
   Corrections:
   1. “Approved as amended” (the spell check shouldn’t be included)
   2. In the discussion section, the numbering is different (remove sub-sub-numbering)
   3. 7.8 was tabled
   4. “VP” instead of “AP” Academic
3.3. EC-11-11-#16 (e-meeting)
   Corrections:
   1. Near the bottom, it is written “moved by VP Finance”, but the motion was already moved so no need to put it there
3.4. EC-11-11-#17
   Corrections:
   1. guests and not observers
3.5. EC-11-12-#18:
Corrections:
1. 6.2.2. Opposition [singular]
2. 7.4.1. $2000 [$ in front]
For all of the minutes: please harmonized the font (only one) and the presentation for all the minutes.
Table all the minutes(E-11-12-#46)

Motion passed.

4. Business Arising from the minutes
No business arising from the minutes.

5. Reports
No reports.

6. New Business
No new business.

7. Discussion
7.1. Mobilization
  7.1.1. S. Avlijas, J. Justin-Marleau presentation: proposal for a graduate students mobilization committee
  7.1.2. Question period
  7.1.3. Discussion between the exec ensued
7.2. Research Work on the PGSS fee
  Discussion ensued.
  Research Work on the PGSS fee(E-11-12-#47)
  BIRT up to $1000 be allocated from the Research budget line for the PGSS Fees research project with the terms as set out in the attached proposal.
  Motion passed.

7.3. Hiring and Firing procedure
  Tabled
7.4. International Student committee
  Tabled
7.5. Winter Executive retreat
  Discussion ensued.
  Tentative date would be January 14-15 or February 11-12, 2012.
7.6. PGSS Accounting Overhaul
  Discussion ensued.
7.7. Translator
  Merged with 7.8
7.8. **Policy on Language**  
Discussion ensued.

7.9. **Accreditation**  
Tabled

7.10. **Dean of Graduate Studies renewal**  
Striked from the agenda.

7.11. **Table ronde UQTR**  
7.11.1. Discussion ensued.  
7.11.2. Delegation could include Lily, Mariève and Daniel (maybe as interpreter)

7.12. **Magnus’ Bill**  
Discussion ensued.

7.13. **Staff**  
Discussion ensued.

7.14. **Winter events budget**  
Discussion ensued.

7.15. **GU15**  
Discussion ensued

7.16. **Dean Jutras investigation**  
Discussion ensued.

7.17. **Listserv**  
Discussion ensued.  
Listserv (E-11-12-#48)  
BIRT listserv for PGSS governing bodies only contain the members of those governing bodies.  
BIFRT all persons on listserv for governing bodies who are not members of the governing bodies be removed from the lists.

Motion passed.

**Adjournment**
21h36pm, 21 December 2011
Present: PGSS President Roland Nassim, VP Internal Daniel Simeone, VP External Mariève Isabel VP Finance Adrian Kaats, VP Academic Lily Han

Call to Order
17h30

1. Approval of the Agenda

   The agenda was approved.

2. Announcements.

   No announcements.

3. Approval of Minutes

4. Business Arising from the minutes

5. Reports

   No reports.

6. New Business

6.1 Mobilization Budget line (E-12-01-#49)

   BIRT the $250 remaining in the Solidarity (budget line 41) be allocated as the PGSS contribution to help regional student associations with bus transportation to Montreal in future demonstrations organized with the FEUQ.

   Motion passed.
6.2 Daycare Collaboration funding (E-12-01-#50)

WHEREAS the PGSS would participate in the preparation and submission of CPE McGill's daycare development proposals to the Quebec government;
WHEREAS the CPE McGill has approved, by resolution of the board, a sum of not more than $10,000 toward the preparation of the two proposals for both projects, including professional fees for the project manager and architect;
WHEREAS the MAUT has approved, by resolution of their board, an amount of $3,000 toward these projects;
WHEREAS these proposals would be put forth by the CPE McGill to the Ministère de la Famille to obtain permits to develop new daycare spaces;
WHEREAS these proposals in conjunction with the McGill Daycare Advisory Committee would demonstrate to the McGill administration the serious need and intention to find solutions for lack of access to daycare on campus;
BIRT the PGSS contribute up to $3,000 from the Daycare Reserve Fund to support the production of these daycare development proposals.

Motion passed.

6.3 De-allocations (E-12-01-#51)

BIRT
Monies for E-11-06-#11 be re-allocated to PGSS Events line.
Monies for E-11-11-#34 be de-allocated.
Monies for E-11-09-#21 be de-allocated.

Motion passed.

6.4 Consultation Fair (E-12-01-#52)

BIRT up to $120 be approved from the Meetings budget line to host a lunch meeting at Thomson House for the Consultation Fair Planning Committee on Monday, January 16th.

Motion passed.
7. Discussion

7.1. International Student Committee (VP Academic)
   7.1.1. Discussion Tabled

7.2. Winter Executive retreat
   7.2.1. Discussion ensued

7.3. Dean of Graduate Studies renewal – Comments submission
   7.3.1. Discussion ensued

7.4. GU15
   7.4.1. Discussion ensued

7.5. Nov 10th Reports / Council
   7.5.1. Discussion ensued

7.6. Questions regarding PGSS Fees from the VP life and learning’ office
   7.6.1. Discussion ensued

7.7. Work Performance Assessment Forms (VP Academic)
   7.7.1. Discussion ensued

7.8. Council Secretary
   7.8.1. BIRT that 300$ is allocated for the hiring of a council administrator.
   7.8.2. Motion passes

7.9. PGSS Executive meetings
   7.9.1. Discussion ensued

Adjournment
20h22, 9 January 2012
Call to Order 9:45am

Present: Lily Han (VP Academic), Adrian Kaats (VP Finance), Mariève Isabel (VP External) (Chair) Daniel Simeone (VP Internal)

Regrets: Roland Nassim (President)

1. Approval of the Agenda

2. Announcements

   2.1 (VP Finance) Daycare (?)
   2.2 (VP External) Feb. 1st – Open Forum with the Principal about Dean Jutras report
       Jan. 20th: Social Event for Education Week with Scott Dunbar, TH basement
       Tax seminars (Discussion: Finance week – Tax seminars with CRA (VP External), workshop on filling income tax report (VP External will look with CRA, if not, VP Finance will find someone), workshop on managing finance (VP Finance).

3. Approval of Minutes
   EC-11-12-#19
   EC-11-12-#20
   EC-12-01-#21

   The minutes were tabled.

4. Business Arising from the minutes

   No Business.

5. Reports
6. New Business

6.1. Sustainability (E-12-01-#53)

Motion Tabled.

7. Discussion

7.1. Daycare Plans (VP Finance)

Discussion ensued.

Daycare Project (E-12-01-#54)
BIRT up to $6,000 be allocated from Family Care Programme (line 112) to procure services from a consultant to fill applications for funding and create a proposal for the Day Care project.

Motion passed.

Application to SPF will be submitted (VP Finance + VP External)

7.2. PGSS fees for distance education students (VP Finance)

Discussion ensued.

7.3. Bead Tables at the Libraries (VP Finance)

Discussion ensued.

7.4. International Students Committee (VP Academic)

International Students Committee (E-12-01-#55)
WHEREAS the international graduate student and postdoctoral fellow population is a large and growing component of the PGSS and;

WHEREAS there are many issues that have a specific and unique bearing on international graduate students and postdoctoral fellows, including but not limited to graduate funding, tuition fees, health & dental coverage, housing, and equity issues;

BIRT the PGSS create the International Students Committee (ISC);

BIFRT the ISC consist of seven (7) members, chosen via the PGSS nominating process, with at least five (5) of the members consisting of international students and with a Chair to be selected by the committee;

BIFRT the ISC be mandated to address issues of direct and specific concern to international graduate students & postdoctoral fellows, whether through information gathering & dissemination, research, advocacy, event planning and/or any other activities deemed appropriate by the committee;

BIFRT the ISC submit a report to Council by May 31, 2012, outlining its work to
date and recommending either the dissolution of the ISC or the further continuance of the committee, in a form and manner deemed appropriate for the needs of its constituency.

Motion passed.

7.5. **Executive-Commissioner Caucus (VP Academic)**
Discussion ensued.

7.6. **Elections (VP Academic)**
“Meet the Exec” event will be organized on January 26th, 3pm-5pm
Discussion ensued

7.7. **Committee Terms (VP Academic)**
Discussion ensued.

7.8. **Upcoming Admin meetings – Martin Kreiswirth, Morton Mendelson (VP Academic)**
Discussion ensued.

7.9. **Office Space (VP External)**
Discussion ensued.

7.10. **PGSS fees review (VP External)**
Discussion ensued.

7.11. **Constitution Translation (VP External)**
Discussion ensued.

7.12. **Ancillary fees report (VP External)**
Tabled.

7.13. **Staff at Exec/Bod meetings (President)**
Tabled.

7.14. **LIF MoA (President)**
Tabled.

**Adjournment** 11:45am
Call to Order  4:00pm  
Present: Lily Han (VP Academic), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Daniel Simeone (VP Internal), Roland Nassim (President)

1. Approval of the Agenda  
   1.1. Discussion Items added  
      1.1.1. Insurance  
      1.1.2. Annual General Meeting  
      1.1.3. FEUQ fees

2. Announcements  

   2.1. Karaoke was good.

3. Approval of Minutes  

   EC-11-11-#14  
   EC-11-11-#15  
   EC-11-11-#16 (e-meeting)  
   EC-11-11-#17  
   EC-11-12-#18  
   EC-11-12-#19  
   EC-11-12-#20

   Approved in omnibus. (VP Internal)

4. Business Arising from the minutes

   No Business.

5. Reports  

   5.1. Sustainability and translator coordinator were hired  
   5.2. FEUQ conference in Sherbrooke
6. **New Business**

6.1. “Three Minutes to Save the World” (E-12-02-#56) (VP Internal)

   BIRT up to $700 be allocated from the PGSS Events Budget for the "Three Minutes to Change the World" event.

   Motion passed.

6.2. **Equity Social** (E-12-02-#57) (VP Internal)

   BIRT up to $300 from the Executive-Commissioner Discretionary Fund be allocated for the Equity Community Event.

   Motion Passed.

7. **Discussion**

7.1. Executive-Commissioner Caucus (VP Academic)

   7.1.1. Discussion ensued.

7.2. Elections (VP Academic)

   7.2.1. Discussion ensued.

7.3. Upcoming Admin meetings – Date Change Heather Munroe-Blum, Morton Mendelson

   7.3.1. Discussion ensued.

7.4. Follow-up from Admin Meetings – Martin Kreiswirth, Morton Mendelson

   7.4.1. Discussion ensued.

7.5. LIF MoA (President)

   7.5.1. Discussion ensued.

7.6. CA Program fees (President)

   7.6.1. Discussion ensued.

7.7. Asbestos Affair (VP Internal)*

   7.7.1. Discussion ensued.

7.8. CSST and Accident Insurance Campaigns (VP Internal)

   7.8.1. Discussion ensued (keep on agenda)

7.9. Plan for Constitutional changes (President)

   7.9.1. Discussion ensued.

7.10. Council Size (document attached)

   7.10.1. Discussion ensued.

7.11. Council appreciation night: Date? Prizes?

   7.11.1. Discussion ensued.
7.12. **Law Society Charity Donation** *(E-12-02-#58) (VP External)*

BIRT that 150$ be allocated from the PGSS executive discretionary in the form of gift certificate to be auctioned to raise money for the Mile End legal clinic.

Motion Passed.

7.13. **Daycare Committee**
Discussion ensued.

7.14. **Staff changes**
Discussion ensued.

7.15. **Insurance**
Discussion ensued.

7.16. **AGA**
Discussion ensued.

7.17. **FEUQ fees**
Tabled.

**Adjournment 7:00pm**

*Discussion:*

7.7 **Asbestos Affair**


7.12 **Law Society Charity Donation**

I am writing today to invite you to sponsor the 2012 McGill Law Journal Coffee House scheduled to take place on February 16th, 2012 at the McGill Faculty of Law. The *McGill Law Journal* (“MLJ”) is a student run publication founded in 1952, which aims to promote legal scholarship in both English and French. The Coffee House is a weekly event and cornerstone of social life at the faculty. Attended by students and professors, individual coffee houses are often sponsored by law firms as a means to increase their exposure to our student body. Additionally, student organizations host some Coffee Houses in order to raise funds as well as enhance awareness of their contributions to student life.

This year, the MLJ is pleased to host our Coffee House with the Mile End Legal Clinic. The event is intended to be a fundraiser wherein all proceeds will go to support
the Mile End Legal Clinic, an organization dedicated to making justice more accessible to the citizens of Montreal by offering legal consultations to people who could not otherwise afford it. The MLJ would hope to raise funds by selling food and beverages, as well as holding a raffle and silent auction. Historically, sponsored Coffee Houses benefiting local organizations have proven tremendously successful, bringing together hundreds of students and professors for a worthy cause.

The MLJ is currently looking for sponsorships to help increase the total amount of funds raised for the Mile End Legal Clinic, as well as ensuring the overall success of the event. Although the mechanics of any sponsorship will be further discussed, your company logo would be displayed prominently in all publicity relating to our event and we would encourage that signage be made available on the day of the event.

Again, while the mechanics of the sponsorship can be further discussed at a later date, the following system has traditionally been followed for such events: 1) donation of a silent auction item (e.g. gift certificate); 2) donation of food & beverages sold at the event.

If this is a project which is of interest to you, please let me know. Perhaps we could arrange a phone conversation to discuss this in more detail.

Sincerely,

Nicole Leger
Production Assistant
McGill Law Journal
3644 Peel Street
Montréal, Québec
H3A 1W9
(514) 210-6140 (cell)
Call to Order
23 February 2012, 11:59pm

Present: Lily Han (VP Academic), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Daniel Simeone (VP Internal), Roland Nassim (President)

1. Special Order of the Meetings:

1.1 University MoA regarding ancillary fees (E-12-02-#59) (VP Internal)

BIRT the executive request a legal opinion on the proposed University MoA regarding ancillary fees.

Motion passed (VP Finance abstention)

Adjournment
27 February 2012, 12:27pm
Call to Order 5:00pm

Present: Lily Han (VP Academic), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Daniel Simeone (VP Internal), Roland Nassim (President)

1. Approval of the Agenda
   1.1. Add 6.3, 6.4, 7.15, 7.16 and 7.17
   1.2. Combine 7.1 and 7.2 (and Change numbering)

2. Announcements

   No announcements.

3. Approval of Minutes

4. Business Arising from the minutes

   No Business.

5. Reports

   No reports.
6. New Business

6.1 Financial Awareness Week (E-12-02-#60) (VP External)

BIRT up to $1500 be allocated from Executive Special Projects for Financial Awareness Week from March 6th-March 13th.

Amendment (VP Finance):

BIRT up to $1500 be allocated from events budget for Financial Awareness Week from March 6th-March 13th."

Amendment passed.

Main motion passed as amended.

6.2 Social event Society Staff, Commissioners & Exec (E-12-02-#61) (VP External)

BIRT up to $600 be allocated from Executive for a Social Event for Society staff, Commissioners & exec in March.

Amendment (VP Finance):

BIRT up to $600 be allocated from Executive Special Projects for a Social Event for Society staff, Commissioners & exec in March.

AMEND to replace “from Executive Special Projects” to “from Executive discretionary spending” – (VP Finance)

Amendment passed.

Main motion passed as amended.

6.3 Sustainability Symposium (E-12-02-#62) (VP External)

BIRT up to $400 be allocated from Executive-Commissioner Special Project for the Sustainability Symposium on March 8th 2012 held at Thomson House.

Amendment (VP Finance):

BIRT up to $400 be allocated from “Executive discretionary spending” for the Sustainability Symposium on March 8th 2012 held at Thomson House.

Amendment passed.
Main motion passed as amended.

6.4 CUTV (E-12-02-#63)

BIRT up the $1000 be allocated to CUTV from the Executive Discretionary Spending for video coverage of March demonstrations.

Motion failed.

7. Discussion
   7.1. Equity Policy & Room Bookings at TH (Equity)
       7.1.1. Discussion ensued.
   7.2. AGM (President)
       7.2.1. Discussion ensued.
   7.3. Elections (VP Academic)
       7.3.1. Discussion ensued.
   7.4. CA Program fees (VP External)
       7.4.1. Discussion ensued.
   7.5. Committee terms bylaw (VP Academic)
       7.5.1. Discussion ensued.
   7.6. Provisional Protocol (VP Academic)
       7.6.1. Discussion ensued.
   7.7. RAE Finances (President)
       7.7.1. Discussion ensued.
   7.8. Meeting with Dean Kreiswirth (VP Academic)
       7.8.1. Discussion ensued.
   7.9. Handbook (VP Finance)
       7.9.1. Discussion ensued.
   7.10. MCGSS/MCSS/PGSS relationship (VP Finance)
       7.10.1. Tabled
   7.11. Ancillary Fees MoA (VP Finance)
       7.11.1. Discussion ensued.
   7.12. Referendum Questions (President)
       7.12.1. Discussion ensued.
   7.13. Undergraduate Education Forum (President)
       7.13.1. Tabled
   7.14. Senate seats (President)
       7.14.1. Tabled
   7.15. ACFAS Contest
       7.15.1. Tabled
   7.16. Needs based bursary program
       7.16.1. Tabled
   7.17. Daycare MoA
       7.17.1. Tabled

Adjournment 8:00pm
Call to Order 11:45am

Present: Roland Nassim (President), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Lily Han (VP Academic), Daniel Simeone (VP Internal)

Guests: Elizabeth Cawley

1. Approval of the Agenda
   1.1. Add 6.3
   1.2. Add 6.4
   1.3. Add 7.18 ISS survey
   1.4. Add 7.19 Grad Office Space
   1.5. Add 7.20 Ancillary Fee Agreement

2. Announcements

   No announcements.

3. Approval of Minutes

   3.1 Approve the minutes in omnibus (E-12-03-#64) (VP Finance)

   E-12-02-#22
   E-12-02-#23
   E-12-02-#24
   E-12-02-#25

   Motion passed.
4. Business Arising from the minutes

No Business.

5. Reports

5.1. VP Finance: Need help contract template, plan to outsource contract template. Committee on Monetary Affairs (CMA) is reviewing the PGSS fee structure and the Pension plan at Thomson House. Will be outsourcing IT project and a proposal will be presented.

5.2. VP External: Press conference

5.3. President: BoG

6. New Business

6.1. Appointment to the Advisory Committee for the Selection of the Principal (E-12-03-#65) (VP Finance)

BIRT Ms. Marieve Isabel be appointed to the Advisory Committee for the selection of the Principal and Vice Chancellor,

BIFRT that Ms. Lily Han be appointed as alternate to the Advisory Committee for the selection of the Principal and Vice Chancellor.

Motion Passed.

6.2. Appointment to the Advisory Committee for the Selection of the Vice-Principal (Development and Alumni Relations) (E-12-03-#66)

BIRT Elizabeth Cawley be appointed to the Advisory Committee for the selection of the Vice-Principal (Development and Alumni Relations).

BIFRT that Roland Nassim be appointed as alternate to the Advisory Committee for the selection of the Vice-Principal (Development and Alumni Relations).

Motion withdrawn

6.3 Contract drafting help (E-12-03-#67) (VP Finance)

BIRT up to $2,000 be allocated from the professional services consultation line item for the purpose of retaining support services in the drafting of PGSS' contracts and contract templates.

Motion Passed.
6.4 Legal services (E-12-03-#68) (VP Finance)

BIRT up to $1500 be allocated from the professional services consultation line item for the opinion regarding ancillary fees MoA.

Motion passed

7. Discussion
7.1. March 20th-22nd: Tuition Fees Campaign
   7.1.1. Discussion ensued.
7.2. Update: Financial Awareness Week
   7.2.1 Discussion ensued.
7.3. RAE Finances (President)
   7.3.1 Discussion ensued.
7.4. Handbook (VP Finance)
   7.4.1 Discussion ensued.
7.5. MCGSS/MCSS/PGSS relationship (VP Finance)
   7.5.1 Discussion ensued.
7.6. Admin Approval poll
   7.6.1 Discussion ensued.
7.7. McGill Security Audit
   7.7.1 Discussion ensued.
7.8. Ancillary Fees MoA (VP Finance)
   7.8.1 Discussion ensued.
7.9. Senate Seats (President)
   7.9.1 Discussion ensued.
7.10. ACFAS Contest
     7.10.1 Discussion ensued.
7.11. Needs-based bursary program (VP Finance)
     7.11.1 Discussion ensued.
7.12. Daycare MoA (VP Finance)
     7.12.1 Discussion ensued.
7.13. Library Improvement Fund (VP Internal)
     7.13.1 Discussion ensued.
7.14. Graduate Funding (President)
     7.14.1 Discussion ensued.
7.15. CUTV* (VP Internal)
     7.15.1 Discussion ensued.
7.16. Meeting with the Provost
     7.16.1 Discussion ensued.
7.17. Next Exec Meetings
     7.17.1 Discussion ensued.

Adjournment 2:30 pm
Call to Order
18 March 2012, 12:06am

Present: Lily Han (VP Academic), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Daniel Simeone (VP Internal), Roland Nassim (President)

1. Special Order of the Meeting:

1.1 Appointment to DAR (E-12-03-#69) (President)

BIRT Elizabeth Cawley be appointed to the Advisory Committee for the selection of the Vice-Principal (Development and Alumni Relations)

BIFRT Roland Nassim be appointed as alternate to the Advisory Committee for the selection of the Vice-Principal (Development and Alumni Relations)

Motion passed.

Adjournment
18 March 2012, 10:24pm
Call to Order 2:25pm

Present: Roland Nassim (President), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Lily Han (VP Academic), Daniel Simeone (VP Internal)

1. Approval of the Agenda
   1.1. Remove 7.1 and 7.2 and 7.19
   1.2. Add 7.27: department on strike, 7.28: Recruitment day, 7.29

2. Announcements

   No announcements.

3. Approval of Minutes

   No minutes to approve.

4. Business Arising from the minutes

   No Business.

5. Reports

   None.
6. New Business

6.1 PGSLF Feedback Session (E-12-03-#70)

BIRT up to $650 be approved from Executive Discretionary Spending for the PGSLF Feedback Session.

Motion Passed.

7. Discussion

7.1. Update: March 20\textsuperscript{th} -22\textsuperscript{nd} (VP External)
   7.1.1 Discussion ensued.
7.2. Update: Financial Awareness Week (VP External)
   7.2.1 Discussion ensued.
7.3. TH Service (Document Attached) (VP Finance)
   7.3.1 Discussion ensued.
7.4. Transition (President)
   7.4.1 Discussion ensued.
7.5. Budget Projections (Document Attached) (VP Finance)
   7.5.1 Discussion ensued.
7.6. Business Affairs Presentation (Document Attached) (VP Finance)
   7.6.1 Discussion ensued.
7.7. GU15 Survey (VP Academic)
   7.7.1 Discussion ensued.
7.8. Operating Manuals (President)
   7.8.1 Discussion ensued.
7.9. 3464 Hutchinson (President)
   7.9.1 Discussion ensued.
7.10. Student Leadership Workshop (VP Finance)
   7.10.1 Discussion ensued.
7.11. UAE conference (President)
   7.11.1 Discussion ensued.
7.12. RAE Finances (VP Internal)
   7.12.1 Discussion ensued.
7.13. Handbook (VP Finance)
   7.13.1 Discussion ensued.
7.14. MCGSS/MCSS/PGSS relationship (VP Finance)
   7.14.1 Discussion ensued.
7.15. Admin Approval Poll (VP Academic)
   7.15.1 Discussion ensued.
7.16. McGill Security Audit (VP Academic)
   7.16.1 Discussion ensued.
7.17. Senate seats (President)
   7.17.1 Discussion ensued.
7.18. **ACFAS Contest (VP External)**
   7.18.1 Discussion ensued.

7.19. **Needs-based bursary program (VP Finance)**
   7.19.1 Discussion ensued.

7.20. **Daycare MoA (VP Finance)**
   7.20.1 Discussion ensued.

7.21. **Library Improvement Fund (VP Internal)**
   7.21.1 Discussion ensued.
7.22. Graduate Funding (President)
   7.22.1 Discussion ensued.
7.23. CUTV (VP Internal)
   7.23.1 Discussion ensued.
7.24. Meeting with the Principal – time change (President)
   7.24.1 Discussion ensued.
7.25. Next Exec Meetings (President)
   7.25.1 Discussion ensued.

Adjournment
5:00 pm
Call to Order 6:00pm

Present: Roland Nassim (President), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Lily Han (VP Academic), Daniel Simeone (VP Internal)

Guests: Jonathan Mooney, Vikrant Bhosle

1. Approval of the Agenda
   1.1. Add 6.3 To increase sustainability symposium allocation
   1.2. Add 7.22-7.27

2. Announcements

   No announcements.

3. Approval of Minutes

   No minutes to approve

4. Business Arising from the minutes

   No Business.

5. Reports

   No Reports.
6. New Business

6.1 Open House (E-12-04-#71)

BIRT that $686.75 be approved from the Executive Discretionary budget to cover the refreshment costs for the University Committee Reps Recruitment Day Open House and Appreciation Evening on April 10, 2012.

BIFRT that up to $70 be approved from the Media & Promotions budget to cover the production of posters for the aforementioned event.

Motion Passed.

6.2 Support for GSAs on Strike (E-12-04-#72)

WHEREAS PGSS has a mandate to campaign against the proposed tuition increases;
WHEREAS a number of GSAs are on strike;
WHEREAS graduate students on strike are facing hardship;

BIRT PGSS support graduate students currently on strike by providing advocacy and resources to the GSAs on strike;

Amendment

BIRT PGSS continue to provide resources to PGSAs on strike or engaged in actions that further PGSS' campaign against increases in tuition fees, all as in line with PGSS policies, and within the constraints of the PGSS budget.

Amendment passed.

Motion passed as amended.

6.3 To increase sustainability symposium allocation (E-12-04-#73) (VP Finance)

BIRT the allocation for the sustainability symposium be increased by $15.

Motion passed.
7. **Discussion**
   7.1. **Student Leadership Workshop (VP Finance)**
       7.1.1. Discussion ensued.
   7.2. **RAE Finances (VP Internal)**
       7.2.1. Discussion ensued.
   7.3. **Handbook (VP Finance)**
       7.3.1. Tabled
   7.4. **MCGSS/MCSS/PGSS relationship (VP Finance)**
       7.4.1. Discussion ensued.
   7.5. **Admin Approval poll (VP Academic)**
       7.5.1. Discussion ensued.
   7.6. **McGill Security Audit (VP Academic)**
       7.6.1. Discussion ensued
   7.7. **Senate seats (President)**
       7.7.1. Discussion ensued.
   7.8. **Needs-based bursary program (VP Finance)**
       7.8.1. Tabled.
   7.9. **Daycare MoA (VP Finance)**
       7.9.1. Tabled.
   7.10. **Meeting with the Principal (President)**
       7.10.1. Discussion ensued.
   7.11. **Daily Article response (President)**
       7.11.1. Discussion ensued.
   7.12. **Library Improvement Fund (VP Internal)**
       7.12.1. Discussion ensued
   7.13. **Graduate Funding (President)**
       7.13.1. Discussion ensued.
   7.14. **FEUQ AGA (VP External)**
   7.15. **CUTV (VP Internal)**
       7.15.1. Tabled.
   7.16. **Meeting with the Principal – time change (President)**
       7.16.1. Discussion ensued.
   7.17. **Next Exec Meetings (President)**
       7.17.1. Tabled.
   7.18. **Departments in strike (VP External)**
       7.18.1. Tabled.
   7.19. **Recruitment Day (VP Academic)**
       7.19.1. Discussion ensued.
   7.20. **“Event” budget line (VP Finance)**
       7.20.1. Discussion ensued.
   7.21. **Minutes (VP Finance)**
       7.21.1. Discussion ensued.
   7.22. **Post-doc Taxation**
       7.22.1. Discussion ensued.
7.23. **TFSS re-structuring**
   7.23.1. Discussion ensued.

7.24. **SGM for vote strike**
   7.24.1. Discussion ensued.

7.25. **Press release regarding homophobic assault**
   7.25.1. Discussion ensued.

7.26. **MAUT presentation**

7.27. **Office Space**
   7.27.1. Discussion ensued.

**Adjournment 9:30pm**
Call to Order 9:30am

Present: Roland Nassim (President), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Lily Han (VP Academic), Daniel Simeone (VP Internal)

Guest: Pooja Tyagi

1. Approval of the Agenda
   1.1. Add 7.20

2. Announcements

   No announcements.

3. Approval of Minutes

   No minutes to approve.

4. Business Arising from the minutes

   BIRT that motion #27 and #28 or 29 be expunged (E-12-04-#74)

   Motion passed. 1 abstention

5. Reports

   No reports.
6. New Business

6.1 APF Funding (E-12-04-#75)

BIRT that up to 350$ be allocated from the Executive Special Projects budget line for the APF social event.

Motion passed.

The APF are currently organizing our first social event for the year. We are going to have a pizza social at 6pm on Wednesday 11th April in the Thomson House basement, to be held after the CaPS workshop (Career Transitions for Post-docs, which is to be held from 3-6pm) We were hoping to obtain some funds through the PGSS in order to buy some pizzas, softdrinks and also get some calling cards printed, which we can hand out to post-docs so that they can connect to the APF via the different social media outlets we have recently set up. I was wondering if you would be able to present this request to the PGSS Exec, for funding through the discretionary fund? Alternatively, if this is not appropriate, I would submit through Adrian, to go before the grants committee? Our budget is outlined below.

**Budget for Post-doc Pizza Social - April 11th 6pm Thomson House basement.**

- 12 large pizzas (two-for-one special @ $19.00 + tip for delivery $20) = $248.00
- 5 pitchers of soft-drink/juice (@ $5.50 per pitcher + tip $5) = $32.50
- Printing of APF calling cards to promote the APF Twitter/LinkedIn/Facebook accounts (approx $50 for 500) + $50
- Total requested = $330.50

*Estimated attendees: this is tricky given the lack of post-doc events, but we estimate at least 30 people will attend.*

7. Discussion

7.1. Society Affairs Manual (President)
   7.1.1. Discussion ensued

7.2. Handbook (VP Finance)
   7.2.1. Discussion ensued

7.3. Photo shoot (President)
   7.3.1. Discussion ensued

7.4. Meeting with Martin Kreiswirth April 17th (President)
   7.4.1. Discussion ensued.
   7.4.1.1. Graduate funding survey
   7.4.1.2. MoA grants program
   7.4.1.3. Seasonal Lecturers positions
   7.4.1.4. Updates on research
   7.4.1.5. Time to completion for service
7.4.1.6. Changes to Constitution
7.5. MCGSS/MCSS/PGSS relationship (VP Finance)
  7.5.1. Discussion ensued.
7.6. FEUQ Summer fees (VP External)
  7.6.1. Discussion ensued.
7.7. FEUQ campaign update (VP External)
  7.7.1. Discussion ensued.
7.8. Update: Admin Approval poll (VP Academic)
  7.8.1. Tabled.
  7.9.1. Discussion ensued.
7.10. Update: Senate seats (President)
  7.10.1. Tabled.
7.11. Needs-based bursary program (VP Finance)
  7.11.1. Discussion ensued.
7.12. Daycare MoA (VP Finance)
  7.12.1. Discussion ensued.
7.13. Update: Daily Article response (President)
  7.13.1. Discussion ensued.
7.14. Update: Library Improvement Fund (VP Internal)
  7.14.1. Discussion Ensued
7.15. Update: Graduate Funding (President)
  7.15.1. Discussion ensued.
7.16. Update: FEUQ AGA (VP External)
  7.16.1. Discussion ensued.
7.17. CUTV (VP Internal)
  7.17.1. Remove from agenda.
7.18. Departments on strike (VP External)
  7.18.1. Discussion on strike.
7.19. Update: SGM for a strike vote (President)
  7.19.1. Discussion ensued.
7.20. Update: Events (VP Internal)
  7.20.1. Discussion ensued.

Adjournment 11:35 am
Call to Order 5:30pm

Present: Roland Nassim (President), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Lily Han (VP Academic), Daniel Simeone (VP Internal)

Guests: Jonathan Mooney, Adam Bouchard, Errol Salamon

1. Approval of the Agenda

2. Announcements
   
   No announcements.

3. Approval of Minutes
   
   No minutes to approve.

4. Business Arising from the minutes
   
   No Business.

5. Reports
   
   No reports.

6. New Business
   
   No business.
7. Discussion
   7.1. Society Affairs Manual (President)
       7.1.1. Discussion ensued.
   7.2. Photo shoot (President)
       7.2.1. Discussion ensued.

Adjournment 8:00 pm
Call to Order 10:45am

**Present:** Roland Nassim (President), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Lily Han (VP Academic),

**Guests:** Errol Salamon, Adam Bouchard, Jonathan Mooney

**Absent/Regrets**

1. **Approval of the Agenda**
   1.1. Change SAM to SOM in 7.1
   1.2. Approved

2. **Announcements**

   No announcements.

3. **Approval of Minutes**

   No minutes to approve.

4. **Business Arising from the minutes**

   No Business.

5. **Reports**

   5.1. VP External Consultation are underway for the consultation for the selection of the principal. More event, PGSS-oriented, will be planned.

6. **New Business**

   No Business.
7. Discussion
    7.1. Society Operations Manual (President)
        7.1.1. Discussion ensued.
        7.1.2. International Student Committee
    7.2. Government Proposal (VP External)
        7.2.1. Discussion ensued.
    7.3. SPE (VP External)
        7.3.1. Discussion ensued.
    7.4. LIF (VP Academic)
        7.4.1. Discussion ensued.
    7.5. Security Audit (VP Academic)
        7.5.1. Discussion ensued.
    7.6. Senate (VP Academic)
        7.6.1. Discussion ensued.
    7.7. Family Care (President)
        7.7.1. Discussion ensued.
        7.7.2. Have a committee tied to the member services officer
    7.8. University Committee Reps (VP Academic)
    7.9. Budget (Jonathan Mooney)
        7.9.1. Discussion ensued.
    7.10. IT Project (Jonathan Mooney)
        7.10.1 Discussion ensued.
    7.11. GU15 (Jonathan Mooney)
        7.11.1. Discussion ensued.
    7.12. BBQ (President)

Adjournment 1:00 pm
Call to Order
4:00 pm

Present: Roland Nassim (President), Adrian Kaats (VP Finance), Lily Han (VP Academic), Daniel Simeone (VP Internal)

Absent: Mariève Isabel (VP External),

Guests: Jonathan Mooney, Adam Bouchard, Errol Salamon

1. Approval of the Agenda
   Agenda approved

2. Announcements
   No announcements.

3. Approval of Minutes
   3.1. EC-12-03-#26
       Tabled
   3.2. Still missing #28, 29, 30, 31, 32, 33

4. Business Arising from the minutes
   No Business.

5. Reports
   5.1. VP Internal: Overspending the events line. Ottawa trip made 500$. All events and activities that have happened recently have broken even.
   5.2. VP Academic: Supervisor research project. Dean of students is not following through on his verbal commitments to collaborate with the PGSS.
   5.3. VP Finance: in the process of collecting budget proposals for the year to be
compiled into one big book.

6. New Business

6.1. International Student Committee (E-12-05-#76) (VP Academic)

BIRT up to 100$ be allotted from the PGSS meetings line for the last ISC meeting.

Motion Passed.

7. Discussion

7.1. Society Operations Manual (President)
   7.1.1. Discussion ensued.

7.2. Security Audit (LH)
   7.2.1. Discussion ensued.

7.3. IT Project (VP Finance)
   7.3.1. Discussion ensued.

7.4. BBQ (President)
   7.4.1. Discussion ensued.

7.5. Ongoing Referendum (Errol Salamon)
   7.5.1. Discussion ensued.

7.6. LIF Projects (Adam Bouchard)
   7.6.1. Discussion ensued.

7.7. Dean of students (Lily Han)
   7.7.1. Discussion ensued.

7.8. Project Proposals (VP Finance)
   7.8.1. Discussion ensued.

Adjournment 6:45 pm
Call to Order
30 May 2012, 6:44pm

Present: Lily Han (VP Academic), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Daniel Simeone (VP Internal), Roland Nassim (President)

1. Special Order of the Meeting:

1.1 Corporate Operations Manual (E-12-05-#77) (President)

BIRT the Executive adopts the attached Corporate Operations Manual to take effect June 1st, 2012.

BIFRT the Executive Committee review the attached appendices in collaboration with the PGSS management, and bring them back for approval at executive and the Board.

Motion passed(3 in favor/1 against/1 abstention)

Adjournment
31 May 2012, 10:12pm
Call to Order
31 May 2012, 2:03pm

Present: Lily Han (VP Academic), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Daniel Simeone (VP Internal), Roland Nassim (President)

1. Special Order of the Meeting:

1.1 Approval of Minutes (E-12-05-#78) (President)

BIRT the following minutes be approved

EC-12-03-#26
EC-12-03-#28
EC-12-03-#29
EC-12-04-#30
EC-12-04-#31
EC-12-04-#32
EC-12-05-#33
EC-12-05-#34

Motion (3 in favor/2 abstentions)

Adjournment
31 May 2012, 10:53pm
Call to Order
31 May 2012, 6:17pm

Present: Lily Han (VP Academic), Adrian Kaats (VP Finance), Mariève Isabel (VP External), Daniel Simeone (VP Internal), Roland Nassim (President)

1. Special Order of the Meeting:

1.1 Budget (revised Motion) (E-12-05-#79) (VP Finance)

BIRT the Executive Committee recommend the adoption of the 2012-2013 budget as attached

Motion passed unanimously.

Adjournment
31 May 2012, 10:12pm