POST-GRADUATE STUDENTS’ SOCIETY OF MCGILL UNIVERSITY INC.

Minutes – Executive Meeting
Thomson House 405
23 June 2010 – 18h00
E-10-06-#01

Present: President Alexandra Bishop, VP External Ryan Hughes
Via Skype: VP Internal Magnus Bien, VP Finance Natalie Lee
Regrets: VP Academic Dahlia ElShafie

Call to Order
18h10

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-05-#42
Minutes approved.

4. New Business

4.1 AGM (E-10-06-#001) (President)
WHEREAS the AGM held on March 16th 2010 did not achieve the required quorum;
WHEREAS the PGSS is mandated to hold at least one general meeting per year;
WHEREAS there is postponed business that needs to be addressed;
BIRT the PGSS hold an AGM on July 15 2010.

Motion passed.

4.2 Senate Nominations (E-10-06-#002) (President)
BIRT the President be nominated for Senate steering, and the VP Academic for Senate nominating.

Motion passed.

4.3 Telephone Charges for the Executive (E-10-06-#003) (President)
BIRT $____ be allocated from the executive pool to offset executives’ telephone charges for the year 2010-2011.

Motion tabled.

5. Discussion

5.1 Research Position Posting (President)
Discussion ensued.

5.2 Creation of Wiki Site for PGSS (President)
Discussion ensued.

5.3 Nominating Committee Conduct Investigation (President)
Discussion ensued.

5.4 Schedule for Executive Meetings (President)
Executive Meetings on Wednesdays at 6pm for July and August.

5.5 Committee for Student Services (President)
Discussion ensued.

5.6 Executive Retreat (President)
Discussion ensued.

5.7 GSA Fee Levy Committee (President)
Discussion ensued.

5.8 2010-2011 Executive Work Plans (President)
Discussion ensued.

5.9 Orientation (VP Internal)
Discussion ensued.

5.10 Council Change of Date
August Council moved to July 28th.

5.11 Cell Phones
Discussion ensued.
Adjournment
19h56
Present: President Alexandra Bishop, VP External Ryan Hughes
Via Skype: VP Internal Magnus Bien, VP Finance Natalie Lee
Regrets: VP Academic Dahlia ElShafie

Call to Order
18h10

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-06-#01
Approval of the minutes tabled to next meeting.

4. New Business

No new business.

5. Discussion

5.1 Cell Phone
Discussion ensued.

5.2 Executive Evaluations
Discussion ensued.
5.3 AGM Agenda
Discussion ensued.

5.4 Space Planning: Coach House + Daycare
Discussion ensued.

5.5 Environment Committee Lending
Discussion ensued.

5.6 Executive Council Attendance
Discussion ensued.

5.7 Writer/ Researcher Position
Discussion ensued.

Adjournment
19h27
POST-GRADUATE STUDENTS’ SOCIETY OF McGill UNIVERSITY INC.

Executive E-Meeting - Minutes
2 June 2010
E-10-06-#04

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Finance Natalie Lee, VP Academic Dahlia ElShafie

Call to Order
22h26

1. Special Order of the Meeting:

1.1 Draft Budget Recommendation (E-10-06-#006) (President)
BIRT the Executive Committee recommend to Council to adopt the Society’s portion of the 2010-2011 draft budget.

Motion passed.

Adjournment
13h33, 5 June 2010.
Call to Order
18h06

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-06-#01
The minutes were approved.

3.2 E-10-06-#02
The minutes were approved.

4. New Business

4.1 Survey Monkey Charges (E-10-06-#004) (VP Academic)
BIRT $64 be taken from the VP Academic budget to pay for Survey Monkey charges.

Motion passed.

4.2 Telephone Charges for the Executive (E-10-06-#003) (President)
BIRT $80 be allocated per month, per Executive, for the cell phone allowance from the Executive Pool to the Stipend Pool ($2,400 shifted from Executive Pool to Stipend Pool).

Motion passed.
4.3 Survey Monkey Subscription (E-10-06-#005) (VP Academic)
BIRT $300 be allocated from the Executive Pool for an annual Survey Monkey
subscription;
BIFRT the PGSS Services Coordinator be the administrator of this account;
BIYFRT the PGSS Services Coordinator coordinate distribution of user names and
passwords to the entire Executive;
BISYFRT subscription is for one year only, to be renewed at the discretion of the new
Executive.

Motion passed.

5. Discussion

5.1 Translation of the Constitution
Discussion ensued.

5.2 Executive Retreat
The Executive retreat is moved to August 28th.

5.3 AGM and Council Dates
Discussion ensued.

5.4 Cell phone allowance
Discussion ensued.

5.5 PGSS fee structure for off campus programs
Discussion ensued.

5.6 Committee Recruitment Suggestions
Discussion ensued.

5.7 Plans for Committee Recruitment
Discussion ensued.

5.8 Mat/Pat Initiative on the Agenda for the CAGS conference
Discussion ensued.

5.9 Updating the Academic and University Affairs Website
Discussion ensued.

5.10 Survey Subscription
Discussion ensued.

Adjournment
19h00
POST-GRADUATE STUDENTS’ SOCIETY OF McgILL UNIVERSITY INC.
Minutes – Executive Meeting
Thomson House 403
14 July 2010 – 18h00
E-10-07-#05

Present: President Alexandra Bishop, VP External Ryan Hughes

Via Skype: VP Finance Natalie Lee

Regrets: VP Internal Magnus Bein, VP Academic Dahlia ElShafie

Call to Order
18h00

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-05-#43
Minutes approved.

3.2 E-10-06-#04
Minutes approved.

3.3 E-10-07-#03
Minutes approved.

4. New Business

No new business.

5. Discussion
5.1 Vacations
Discussion ensued.

5.2 Work plan document setup
Discussion ensued.

5.3 Website
Discussion ensued.

5.4 Heritage Canada Translation Application
Discussion ensued.

5.5 Board of Directors
Discussion ensued.

Adjournment
18h10
POST-GRADUATE STUDENTS’ SOCIETY OF MCGILL UNIVERSITY INC.
Minutes – Executive Meeting
Thomson House 403
21 July 2010 – 18h00
E-10-07-#06

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Academic Dahlia ElShafie

Regrets: VP Finance Natalie Lee

Call to Order
18h00

1. Approval of the Agenda

The agenda was approved.

2. Announcements

The Housewarming party will be on September 16th.

3. Approval of the Minutes

3.1 E-10-07-#05
The minutes were approved.

4. New Business

4.1 Committee on the Selection of the Dean of Music (E-10-07-#007) (VP Academic)
WHEREAS the nominating committee has recommended Keith Wace for the position of PGSS representative to the Advisory Committee on the Selection of the Dean of Music;
BIRT Keith Wace be selected as the PGSS representative to the Advisory Committee on the Selection of the Dean of Music;
BIFRT this decision be communicated to the administration as soon as possible.

Motion passed.

4.2 PGSS Website Redesign (E-10-07-#008) (VP External)
Whereas Web Movement has designed the new Thomson House website and have quoted the PGSS $1,000 to redesign the PGSS website; **BIRT $1,128.76 be allocated from the executive pool to fund the redesign of the PGSS website.**

Motion passed.

5. Discussion

5.1 Writer/ Researcher update
Discussion ensued.

5.2 Event Planning
Discussion ensued.

5.3 BBQ + Terrace opening
Discussion ensued.

5.4 Recruitment
Discussion ensued.

5.5 Vacations
Discussion ensued.

Adjournment
18h58
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein

Regrets: VP Finance Natalie Lee, VP Academic Dahlia ElShafie

Call to Order
18h05

1. Approval of the Agenda

The agenda is approved.

2. Announcements

Brief announcements were given.

3. Approval of the Minutes

3.1 E-10-07-#06
Minutes approved.

4. New Business

4.1 FEUQ Orientation (E-10-07-#009) (VP External)
Whereas the FEUQ will be holding their orientation in Rouyn-Noranda from August 20-22;
BIRT $500 be allocated from the travel and conference budget for this purpose.

Motion passed.

4.2 Notice for Leave (E-10-07-#010) (VP External)
BIRT all executives give at least 1 week (7 days) notice to the administration with regard to any leaves of absence, vacations or prolonged departures (more than 5 days), not including recognized holidays, or unexpected event.
Motion passed.

4.3 Budgetary Updates (E-10-07-#011) (VP External)
Whereas fiscal responsibility is of paramount importance to the PGSS;
BIRT the executive receive budgetary updates every 2 months;
BIFRT these updates include the original budget, the current actual, and the difference;
BIYFRT these updates include:
   Executive Responsible Budgets,
   PGSS Society Initiatives,
   PGSS/GPS Grants,
   Council Discretionary Fund
   Executive-Commissioner Pool
BIYSFRT the VP Finance and the administration be responsible for disseminating these updates on the first Monday of every other month beginning in September of 2010.

Motion passed.

4.4 Terrace opening (E-10-07-#012) (President)
Whereas terrace construction is completed and staff are in place to manage the terrace;
Whereas the appropriate alcohol permits have not yet been obtained;
BIRT the terrace open but that alcohol not be consumed and served on the terrace until the permits are obtained.

Motion passed.

4.5 Next Executive Meeting (E-10-07-#013) (President)
Whereas the President is on vacation until next week;
BIRT the next Executive meeting be help on August 11, 2010;
BIFRT the VP External chair the meeting.

Motion passed.

5. Discussion

5.1 Terrace
Discussion ensued.

5.2 Management Evaluations
Discussion ensued.

5.3 Mac Campus orientation
Discussion ensued.
5.4 CFS-Q
Discussion ensued.

Adjournment
18h30
Present: VP External Ryan Hughes, VP Internal Magnus Bein

Via Teleconference: President Alexandra Bishop

Via Teletext: VP Academic Dahlia ElShafie

Regrets: VP Finance Natalie Lee

Call to Order
18h12

1. Approval of the Agenda

The agenda was approved as amended.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-07-#07
Approval of minutes tabled.

4. New Business

4.1 Education Hearings (E-10-08-#014) (VP External)
Whereas a series of events are planned for the Education Hearings at the National Assembly;
BIRT $300 be allocated from the VP External budget to fund a trip to Quebec City on August 16 and September 7 (pending verification) to monitor both the hearings and McGill's presentation to the Committee on Culture and Education.

Motion passed.
4.2 Senate and Library Commissioner Resignation (E-10-08-#015) (VP External)
Whereas the Senate and Library Commissioner, Mr. James Grabowski has submitted his resignation,
**BIRT** the executive accept this resignation and extend our thanks to Mr. Grabowski for his service to the PGSS.

Motion passed.

4.3 Long Form Census Press Release (E-10-08-#016) (VP External)
Whereas the Federal Government's decision to eliminate the mandatory long form census will weaken the quality of information that many PGSS members rely upon for their research,
**BIRT** $75 be allocated from the VP External budget to co-fund a joint press release issued by the SSMU, CSU, GSA and PGSS, which condemns this action by the Federal Government of Canada.

Motion passed.

5. Discussion

5.1 Writer/Researcher update.
Discussion ensued.

5.2 RAE Dissolution.
Discussion ensued.

5.3 Elections.
Discussion ensued.

5.4 Communauto Proposal
Discussion ensued.

5.5 Web Movement Statement of Work
Discussion ensued.

5.6 Coach House
Discussion ensued.

5.7 Financial Reports
Discussion deferred.

5.8 Orientation Events
Discussion ensued.

5.9 Orientation
Discussion ensued.

5.9a Letter from Rabia
Discussion ensued.

Adjournment
19h13
Present: VP External Ryan Hughes, VP Internal Magnus Bein

Teleconference: President Alexandra Bishop

Text Message: VP Academic Dahlia ElShafie

Regrets: VP Finance Natalie Lee

Call to Order
18h10

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-07-#07
The minutes were approved.

3.2 E-10-08-#08
The minutes were approved.

4. New Business

4.1 Graduate Orientation Allocation (E-10-08-#017) (VP Internal)
Whereas the PGSS is a co-sponsor of the graduate student orientation event scheduled for August 31, 2010 along with the Graduate Post-Doctoral Studies Office and First Year Office;

BIRT $2,500 be allocated from the VP Internal budget for this event.
Motion passed.

4.2 Family Care Pamphlet (E-10-08-#018) (VP External)
Whereas the Family Care Committee intends to print 2,500 pamphlets containing information about pregnancy and family planning for distribution at the PGSS orientation on August 31, 2010.
**BIRT $650 be allocated from the "support for graduate and post-doctoral student parents" budget for this purpose.**

Motion passed.

5. Discussion

5.1 External Commissioner
Discussion ensued.

5.2 Exec-Commissioner Caucus
Discussion ensued.

5.3 Financial Situation
Discussion ensued.

5.4 BoD
Discussion ensued.

Adjournment
18h47
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein

Via teleconference: VP Finance Natalie Lee

Absent: VP Academic Dahlia ElShafie

Call to Order
19h16

1. Approval of the Agenda
   The agenda was approved.

2. Announcements
   The September events are now posted on the website. The graduate orientation is on August 31st at 4:30pm.

3. Approval of the Minutes
   3.1 E-10-08-#09
   Minutes approved.

4. New Business
   4.1 Motion to amend the Executive Committee Meeting minutes of July 21st 2010 (E-10-08-#019) (President)
   Whereas the attendance list of the Executive Committee Meeting on July 21st 2010 has been contested.
   Whereas sufficient evidence has been provided and verified to the effect that VP Finance Natalie Lee was present for the meeting.
   BIRT the minutes of the July 21st Executive Committee Meeting be altered to include the VP Finance in the list of attendees.
The VP Finance noted that she does not agree with the method in which minutes are recorded.

Motion passed.

4.2 Nomination for Intellectual Property Appeals Committee (E-10-08-#020) (President)
Whereas no nominations have been received for the Intellectual Property Appeals Committee.
Whereas the Senate Nominating Committee requires a graduate student nomination before September 2nd in order to be considered for their September 8th meeting.
**BIRT Ryan Hughes be recommended as a temporary committee member until other applications for the Intellectual Property Appeals Committee are received.**

Motion passed.

4.3 Nomination for Senate Steering and Senate Nominating Committee (E-10-08-#021)
(President)
Whereas Senate Steering and Senate Nominating Committees require one Graduate Student Senator each to sit on the Committees.
Whereas the PGSS President and VP Academic are usually the Senators that sit on these committees.
Whereas the VP Academic and the Senate and Library Commissioner are unable to fill the committees for the month of September.
**BIRT the PGSS president be nominated to sit on Senate Steering and Senate Nominating Committee.**
**BIFRT when possible PGSS VP Academic be nominated to sit on Senate Nominating Committee.**

Motion passed.

4.4 Communauto (E-10-08-#022) (VP External)
Whereas the Communauto and the PGSS have undergone extensive negotiations to craft a contract whereby PGSS members are offered a discounted rate for Communauto services.
**BIRT the PGSS executive ratify the Communauto/PGSS proposal.**

Motion passed.

5. Discussion

5.1 Orientation and External organization representation
Discussion ensued.

5.2 Homecoming Event with SSMU
Discussion ensued.
5.3 Thomson House Memberships for SSMU Executives
Discussion ensued.

5.4 2010 SSMU Frosh Concert on Sunday, August 29, 2010 5-7pm RSVP
Discussion ensued.

5.5 McGill Meal Plans at Thomson House
Discussion ensued.

5.6 Meeting with Lilith Wyatt
Discussion ensued.

5.7 Executive Meeting Schedule for fall
Discussion ensued.

5.8 Exec-Commissioner Caucus schedule for fall
Discussion ensued.

5.9 Executive Retreat
Discussion ensued.

5.10 Executive Presence
Discussion postponed.

5.11 Executive Meeting Minutes
Discussion postponed.

Adjournment
20h34
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Academic Dahlia ElShafie

Regrets: VP Finance Natalie Lee

Call to Order
19h00

1. Approval of the Agenda

The agenda was approved.

2. Announcements

2.1 Robert Myles, English and French Language Centre
Discussion ensued.

3. Approval of the Minutes

3.1 E-10-08-#10
Minutes approved.

4. New Business

4.1 PGSS/SSMU Event (E-10-09-#023) (VP External)
Whereas the PGSS and the SSMU are planning a premiere event in the month of October that will offer a platform for intellectual exchange for both students and prominent leaders in the scientific, academic, and corporate fields;
**BIRT $500 be allocated from the executive pool to support this initiative.**

Motion passed.

4.2 Long-form census press release (E-10-09-#024) (VP External)
Whereas the actual price for the joint CSU, GSA, PGSS, SSMU press release regarding the termination of the mandatory long-form census exceeded the quoted amount by $75; 
**BIRT that an additional $75 be allocated from the VP External budget to cover this cost.**

Motion passed.

**4.3 Montreal Board of Trade (E-10-09-#025) (VP External)**
Whereas the PGSS lacks contact with the greater Montreal business community; 
**BIRT $325 be allocated from the executive pool to join the Montreal Board of Trade for a period of one (1) year on a trial basis.**

Motion passed.

**4.4 Science & Policy Exchange volunteers (E-10-09-#026) (VP External)**
Whereas the Science & Policy Exchange volunteers have been working tirelessly to create a joint PGSS/SSMU conference; 
**BIRT $100 be allocated from the VP External budget to purchase food and refreshments for the next meeting.**

Motion passed.

**4.5 Vice-President (Academic) Resignation (E-10-09-#027) (President)**
Whereas the Vice-President Academic, Dahlia ElShafie, has submitted her resignation for the 30th of September 2010; 
**BIRT the executive accept this resignation and extend our thanks to Ms. ElShafie for her service to the PGSS.**

Motion passed.

**4.6 SSMU Homecoming Event (E-10-09-#028) (President)**
Whereas SSMU is organizing a Homecoming event for all McGill students; 
Whereas SSMU is asking for $1,000 to support activities at this event; 
**BIRT $1,000 be allotted from the Executive budget to support this event.**

Motion postponed.

**4.7 Motion of Censure and Ad-hoc Committee (E-10-09-#029) (VP Internal)**
Whereas Executives are obligated to ensure PGSS business and finances are managed adequately; 
Whereas the Executive Committee believes that the VP Finance has not fulfilled her duties according to the constitution; 
**BIRT the Executive committee censure her lack of involvement and refer the issue to an ad hoc committee that will be elected immediately at the September 8th Council meeting to study the situation and report to Council at the October 6th Council meeting;**
BIFRT the committee be comprised of five members who are impartiality to the issue.

Motion passed.

5. Discussion

5.1 Executive Presence and Commitment (VP Internal)
Discussion ensued.

5.2 Executive Meeting Minutes and Structure (VP Finance)
Discussion removed.

5.3 Homecoming Event with SSMU (President)
Discussion ensued.

5.4 McGill Email Policy Change (VP Internal)
Discussion postponed.

5.5 Sustainability Projects Fund Meeting
Availabilities to meet (MWF after 11:30, Tues before 3:30)

5.6 Timeline for Ph.D. students (VP Academic)
Discussion ensued.

Adjournment
20h40
Minutes – Executive Meeting
Thomson House 403
7 September 2010 – 17h00
E-10-09-#12

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Finance Natalie Lee

Regrets: VP Internal Magnus Bein, VP Academic Dahlia ElShafie

Call to Order
17h11

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-09-#11
The minutes were approved.

4. New Business

4.1 Science and Policy Exchange (E-10-09-#030) (President)
Whereas the Science and Policy Exchange is intended to be a premiere event for both the PGSS and the SSMU this autumn;
Whereas leaders in their respective fields have already confirmed their presence and participation;
BIRT the PGSS allocate $5,500 from the executive pool for this event.

5. Discussion

5.1 CAGS Conference (VP External)
Discussion ensued.
5.2 Extra Courses and Associated Fees (VP External and FEUQ)
Discussion ensued.

5.3 Writer/ Researcher (VP External)
Discussion ensued.

5.4 Invitation Letter
Discussion ensued.

Adjournment
17h59
Minutes – Executive Meeting
Thomson House 403
22 September 2010 – 19h00
E-10-09-#13

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein

Regrets: VP Academic Dahlia ElShafie, VP Finance Natalie Lee

Call to Order
19h15

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-09-#12
The minutes were approved.

4. New Business

4.1 Panel Discussion on Tuition Fees (E-10-09-#031) (VP External)
Whereas the SSMU/PGSS and AGSEM are planning a panel discussion to discuss tuition fees, university financing and labour;
BIRT $500 be allocated to this event from the VP External budget.

Motion passed.

4.2 Tax Seminar (E-10-09-#032) (VP External)
Whereas a tax seminar has been organized for November 16, 2010;
BIRT $150 be allocated from the executive pool for this event.
Motion passed.

4.3 Softball Party (E-10-09-#033) (VP Internal)
Whereas the softball party happened in September 2010 and incurred expenses;
**BIRT $550** be allocated from the softball budget to cover these expenses.

Motion passed.

4.4 Karaoke hard drive (E-10-09-#034) (VP Internal)
Whereas the Karaoke hard drive needs to be replaced;
**BIRT $100** be allocated from the VP Internal budget to purchase a new Karaoke hard drive.

Motion passed.

5. Discussion

5.1 Budget items (VP External)
Discussion ensued.

5.2 Audit (VP External)
Discussion ensued.

5.3 AGM (President)
Discussion ensued.

5.4 Council (President)
Discussion ensued.

5.5 Committee recruitment (VP Internal)
Discussion ensued.

5.6 SEDE Calendar Launch (VP Internal)
Discussion ensued.

5.7 Expenses for the equity 5 a 7 (VP Internal)
Discussion ensued.

5.8 Activities Night Event (VP Internal)
Discussion ensued.

5.9 Website (VP Internal)
Discussion ensued.

5.10 Handbook of Procedures (VP Internal)
Discussion ensued.
Adjournment
20h12
Executive E-Meeting - Minutes
3 September 2010
E-10-09-#16

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Finance Natalie Lee, VP Academic Dahlia ElShafie

Call to Order
16h00

1. Special Order of the Meeting:

1.1 FEUQ Press Release (E-10-09-#044) (VP External)
Whereas the FEUQ has expressed an interest to collaborate on a press release to be disseminated just prior to the education hearings on September 7 at the National Assembly;
BIRT $650 be allocated from the "Cooperative research with FEUQ" budget for this purpose.

Motion passed.

1.2 SSMU Press Release (E-10-09-#45) (VP External)
Whereas the SSMU has expressed an interest to collaborate on a press release to be disseminated immediately after the education hearings on September 7 at the National Assembly;
BIRT $250 be allocated from the VP External budget for this purpose.

Motion passed.

Adjournment
17h21, 6 September 2010.
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein

Regrets: VP Academic Dahlia ElShafie

Call to Order

16h09

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-09-#13
Minutes approved.

4. New Business

4.1 Standup for Mental Health Event (E-10-10-#035) (President)
Whereas Standup for Mental Health Event is scheduled for Oct. 7th;
Whereas it is a joint venture sponsored by Student Services and SSMU;
Whereas the Standup for Mental Health Event requires $250 more in sponsorship;
BIRT $250 be allocated from the Executive Special Projects account to sponsor this event.

Motion passed.
4.2 Family Care Apple Picking Trip (E-10-10-#036) (President)
Whereas the Family Care Committee has organized an apple-picking trip on Oct. 17th; 
**BIRT up to $750 be allocated from the Student Parent Activities budget for apple-picking trip.**

Motion passed.

5. Discussion

5.1 Meeting with DK
Discussion ensued.

5.2 VP Academic Elections/ Candidates
Discussion ensued.

5.3 Communication
Discussion ensued.

5.4 FEUQ Report
Discussion ensued.

Adjournment
17h01
1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-10-#14

Approval of the minutes postponed.

4. New Business

4.1 Executive Retreat (E-10-10-#037) (President)

Whereas it is necessary for the Executive to understand each other in order to function well as a team;

BIRT the Executive enter into a committee-of-the-whole for 10 minutes and decide upon a manner of retreat and determine the date that falls within the next 31 days to fulfill that activity.

Motion passed. The date for the retreat will be Nov. 27th 2010.

4.2 Referendum Postponement (E-10-10-#038) (President)

 Whereas there have been irregularities concerning the referendum regarding the mental health student services fee;
BIRT the Executive postpone the referendum and that all parties concerned with the referendum should consult before proceeding further.

Motion passed.

4.3 Executive Contracts and the Constitution (E-10-10-#039) (VP External)
Whereas there is a question about the legal status of Executive contracts versus the Constitution;
BIRT $500 be allocated from the Legal Fund to seek a legal opinion upon this matter.

Motion passed.

4.4 Hospitality (E-10-10-#040) (President)
Whereas a joint PGSS-SSMU meeting took place on Oct. 15th;
BIRT up to $500 be allotted from the hospitality account for the joint meeting between PGSS and SSMU;
BIFRT a second meeting be held in the winter semester.

Motion passed.

4.5 GSA Town Hall (E-10-10-#041) (President)
BIRT up to $300 each be allocated from the Executive pool and the VP internal budget for the GSA town hall event on Nov 26th.

Motion passed.

4.6 Non-Fee levy GSA Seed Fund (E-10-10-#042) (President)
Whereas the GSA fee levy model is undergoing changes this year;
Whereas newly formed GSA are prevented from levying fees for this year;
Whereas the PGSS supports the formation of recognized GSAs and wants to encouraged more active GSAs;
BIRT $2,000 be allotted from the Executive pool for the purpose of offering funding to newly formed and recognized GSAs.

Motion passed.

4.7 Halloween Fund Donation (E-10-10-#043) (VP Internal)
BIRT the proceeds from the PGSS Halloween party be donated to Centreaide.

Motion passed.

5. Discussion

5.1 Executive Retreat
Discussion ensued.
5.2 Halloween Party, Charity Selection
Discussion ensued.

5.3 VP Internal Events Update
Discussion ensued.

5.4 VP Internal Absence
Discussion ensued.

5.5 Creation of an Absence Policy
Discussion ensued.

5.6 Creation of Promotions and Multimedia Assistant
Discussion ensued.

5.7 Suggestions for December and January Events
Discussion ensued.

5.8 QPIRG and Interdisciplinary research symposium
Discussion ensued.

Adjournment
20h58
Call to Order
16h00

1. Special Order of the Meeting:

1.1 Events of Interest (E-10-10-#46) (VP External)
Whereas there are a few events associated with the Montreal Chamber of Commerce that are of interest to the PGSS (luncheon with Judith Woodsworth, Dr. Pavel Hamet, Jacques Dignard, Michel LeBlanc, Monique LeRoux and the Annual Meeting of the Montreal Board of Trade at the Old Port);
BIRT $75 be allocated from the VP External budget and $60 be allocated from the Executive Special Projects budget.

Motion passed.

Adjournment
11h57, 22 October 2010.
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Finance Natalie Lee, VP Academic Roland Nassim

Call to Order
18h22

1. Special Order of the Meeting:

1.1 FEUQ-PGSS Research (E-10-10-#47) (VP External)
Whereas the CNCS-FEUQ would like to conduct research with McGill graduate students;
BIRT $300 be allocated from the Cooperative Research with FEUQ budget for this purpose.

Motion passed.

1.2 Canadian Association of Graduate Students Conference (E-10-10-#48) (President)
Whereas the PGSS should attend the Canadian Association of Graduate Students (CAGS) conference in Toronto;
BIRT $2,000 be allocated from the Travel and Conference budget.

Motion passed.

1.3 FEUQ congress in Lévis (E-10-10-#49) (VP External)
Whereas there is a FEUQ congress in Lévis;
BIRT $1,000 be allocated from the Cooperative Research with FEUQ budget.

Motion passed.

Adjournment
10h06, 28 October 2010.
POST-GRADUATE STUDENTS’ SOCIETY OF McgILL UNIVERSITY INC.

Minutes – Executive Meeting
Thomson House 403
12 November 2010 – 18h00
E-10-11-#19

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Finance Natalie Lee, VP Academic Roland Nassim

Regrets: VP Internal Magnus Bein

Call to Order
19h06

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of the Minutes

3.1 E-10-10-#14
Minutes approved.

3.2 E-10-10-#15
Minutes approved.

3.3 E-10-09-#16
Minutes approved.

3.4 E-10-10-#17
Minutes approved.

3.5 E-10-10-#18
Minutes approved.

4. New Business
4.1 Family Care Event (E-10-11-#50) (President)
BIRT $1,500 be allocated from the "events" line item of the Family Care budget for the event "Baby clothes and toys exchange, with breakfast," to take place Sunday the 28.

Motion deferred to an e-meeting.

4.2 Tax Seminar (E-10-11-#51) (VP External)
Whereas the tax seminar has generated greater interest than originally anticipated;  
**BIRT a further $100 be allocated from the executive special projects budget to cover additional expenses relating to catering services for an additional number of people.**

Motion passed.

4.3 Committee Nomination (E-10-11-#52) (VP Academic)
**BIRT Panagiota Toliopoulos be appointed as the PGSS representative for the APC Subcommittee on Courses and Teaching Programs (SCTP).**

Motion passed.

5. Discussion

5.1 Advertisements
Discussion ensued.

5.2 Postdoctoral Fellows
Discussion ensued.

5.3 Database
Discussion ensued.

5.4 Legal Update
Discussion ensued.

5.5 CGPS
Discussion ensued.

5.6 Dec. 6th “Rencontre” with MELS
Discussion ensued.

5.7 Weekly Executive Meetings
Discussion ensued.

5.8 Absence of Commissioners
Discussion ensued.
5.9 Board of Directors
Discussion ensued.

5.10 Administrative Principles regarding MELS
Discussion ensued.

5.11 Meeting with Mendelson
Discussion ensued.

Adjournment
20h44
Present: **President** Alexandra Bishop, **VP External** Ryan Hughes, **VP Academic** Roland Nassim, **VP Internal** Magnus Bein

**Regrets:** **VP Finance** Natalie Lee

**Call to Order** 19h00

1. **Approval of the Agenda**

   The agenda was approved.

2. **Announcements**

   No announcements.

3. **Approval of the Minutes**

   3.1 E-10-11-#19  
   Minutes approved.

4. **New Business**

   4.1 **Additional Tax Seminars** (E-10-11-#53) (VP External)  
   Whereas 2 tax seminars have been organized for January and February;  
   **BIRT $500 be allocated from the Executive Special Projects Fund for the purpose of providing refreshments at said events.**  
   Motion passed.

   4.2 **Board of Trade luncheon** (E-10-11-#54) (VP External)  
   Whereas Guy Breton, the Rector of UdeM will be speaking at a Board of Trade luncheon about university funding;
BIRT $75 be allocated from the Writer/Researcher budget line item to pay for admission to this event.

Motion passed.

4.3 Quebec City Protest (E-10-11-#55) (VP External)
Whereas protests are planned for the December 6th meeting in Quebec City;
BIRT up to $500 be allocated from the FEUQ Research budget line item to fund possible transportation costs.

Motion passed.

4.4 FCP Round Table Discussion (E-10-11-#56) (President)
BIRT $500 be allocated from the events portion of the Family Care budget for the event "Family Care Programme Round Table Discussion," to held on December 9."

Motion passed.

4.5 Multimedia and Promotions Assistant Salary (E-10-11-#57) (President)
Whereas the PGSS BOD has approved the new position of multimedia and promotions assistant;
Whereas this position was not allotted for in the budgeting exercise for this year;
BIRT up to $7,000 be set aside from the executive pool to pay the salary of the multimedia and promotions assistant until the end of the fiscal year.

Motion passed.

5. Discussion

5.1 Location for retreat
Discussion ensued.

5.2 OVS upgrade (see MOA)
Discussion ensued.

5.3 GSA social on Friday
Discussion ensued.

5.4 Holiday wine and cheese on Tuesday
Discussion ensued.

5.5 Promotions Position Update
Discussion ensued.

Adjournment
20h05
EXECUTIVE E-MEETING - MINUTES
19 November 2010
E-10-11-#22

Present: President Alexandra Bishop, VP Finance Natalie Lee, VP Academic Roland Nassim

Call to Order
10h21

1. Special Order of the Meeting:

1.1 Family Care Toys and Clothes Exchange (E-10-11-#60) (President)
BIRT $1,500 be allocated from the "events" line item of the Family Care budget for the event "Baby clothes and toys exchange, with breakfast," to take place Sunday the 28th.

Motion passed.

Adjournment
14h05, 22 November 2010.
POST-GRADUATE STUDENTS’ SOCIETY OF McGIN UNIVERSITY INC.
Minutes – Executive Meeting
Thomson House 403
09 December 2010 – 18h00
E-10-12-#21

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Academic Roland Nassim, VP Internal Magnus Bein, VP Finance Natalie Lee

Call to Order
17h51

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-11-#20
Minutes approved.

4. New Business

4.1 Resignation of the Environment Commissioner (E-10-12-#58) (President)
Whereas the Environment Commissioner, Cynthia Nei, has submitted her resignation from the position of Environment Commissioner and as a member of the Nominating Committee;

BIRT the Executive accept this resignation and extend our thanks to Ms. Nei for her service to the PGSS.

Motion passed.

4.2 Senate and Library Commissioner (E-10-12-#59) (President)
Whereas the Senate and Library Commissioner has been absent from 3 consecutive executive commissioner caucus meetings;
Whereas the Senate and Library Commissioner has otherwise been fulfilling his duties and has provided reasonable explanations for his absences; BIRT the executive decline the default resignation of the Senate and Library Commissioner with the condition that he attend the next Executive Commissioner caucus.

Motion passed.

5. Discussion

5.1 Senate and Library Commissioner
Discussion ensued.

5.2 Departure and return dates
Discussion ensued.

5.3 Frances
Discussion ensued.

5.4 Family Care
Discussion ensued.

Adjournment
19h00
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Academic Roland Nassim

Call to Order
15h39

1. Special Order of the Meeting:

1.1 Resignation of the VP Finance (E-10-12-#61) (President)
Whereas the Vice-President Finance, Ms. Natalie Lee, has submitted her resignation effective Friday December 17th 2010.
BIRT the executive accept this resignation.

Motion passed.

Adjournment
12h00, 16 December 2010
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Academic Roland Nassim

Observers: PGSS Business Manager Andre Pierzchala

Call to Order
16h15

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-10-12-#21
Minutes approved.

3.2 E-10-11-#22
Minutes approved.

3.3 E-10-12-#23
Minutes approved.

4. New Business

4.1 PGSA Funding Initiative (E-11-01-#62) (President)
BIRT $5,600 be distributed from the PGSA funding initiative to the respective GSAs as seen on the attached spreadsheet.

Motion passed.
5. Discussion

5.1 VP Finance Elections
Discussion ensued.

5.2 GSA startup fund applications
Discussion ensued.

5.3 Work Plan
Discussion ensued.

Adjournment
16h30
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Academic Roland Nassim

Call to Order
13h21

1. Special Order of the Meeting:

1.1 Legal Consultation (E-11-01-#63) (President)
Whereas the Canada Revenue Agency has audited several PGSS members beyond the scope of current law;
Whereas said members require legal services;
BIRT $2,000 be allocated from the Executive Special Projects budget to secure legal consultation with a tax lawyer.

Motion passed (VP Internal opposed).

1.2 Family Care Funding (E-11-01-#64) (President)
Whereas the legality and tax implications of the Family Care Financial Support Program are not clear;
Whereas legal advice regarding the tax implications of the Family Care Financial Support Program have been sought but not yet been received;
BIRT the dispersal of the Family Care Program Financial Support funding be suspended until a legal response has been obtained.

Motion passed (VP Internal opposed).

1.3 Program Review Committee Nomination (E-11-01-#65) (VP Academic)
Whereas the Program Review Committee at the Faculty of Engineering requires a representative from the PGSS immediately;
Whereas the nominating committee and council will not meet in the appropriate amount of time;
Whereas an executive motion can temporary replace the approval of the nominating committee;
BIRT Keyvan Rahmani be nominated to the Program Review Committee at the faculty of engineering.

Motion passed.

Adjournment
15h05, 18 January 2011
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein

Call to Order
15h07

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-11-01-#24
The minutes were approved.

3.2 E-11-01-#25
The minutes were approved.

4. New Business

4.1 Professional Service Expenses (E-11-01-#66) (President)
Whereas professional service expenses may exceed the allocated budget;
BIRT $10,000 from the Executive Special Projects fund be held in trust for said possibility.

Motion passed.

4.2 Legal Liaison Position (E-11-01-#67) (VP External)
Whereas the continuity of PGSS representation in current legal action is a prudent strategy;
**BIRT $1,000 be allocated from executive stipends to fund a legal liaison position.**

4.3 Detailed Financial Records (E-11-01-#68) (President)
Whereas professional services are required to detail financial records;
**BIRT $1,500 be allocated from the Executive Special Projects budget to fund said service.**

**BIRT motions 4.2 and 4.3 be referred to the PGSS Board of Directors for discussion and further action.**

Motion passed (VP Academic abstained).

4.4 Robbie Burns Night (E-11-01-#69) (VP Internal)
Whereas Robbie Burns night event is planned for Jan.26th at TH for PGSS members by the IAC and English GSA;
**BIRT up to $1,000 from the IA budget be used for musicians and performers.**

Motion passed.

4.5 Francofete (E-11-01-#70) (VP Internal)
Whereas Francofete is planned at TH on Jan.28 for PGSS members by the IAC and French Lit GSA,
**BIRT $850 from the IA budget be used for refreshments and performers.**

Motion passed.

4.6 Dumas Concert (E-11-01-#71) (VP Internal)
Whereas Dumas concert is being planned as part of Francofete and PGSS has opportunity to give PGSS members access to 50 out of 150 tickets and to be acknowledged in campus wide promotions by SSMU Commission Affairs de Francoise,
**BIRT PGSS contribute $500 as co-sponsor "Dumas" music concert**
**BIFRT if this money cannot be allocated from the Commissioner-Exec pool of funds, it be considered from the IA budget.**

Motion passed.

4.7 Greening Thomson House (E-11-01-#72) (VP Internal)
Whereas Executive and Board have designated sustainability a major goal for the year;
Whereas that the enclosed is a proposal achieves this goal by initiating a planning process for making TH and PGSS more ecological sustainable and include our members in the process in a hands-on way;
Whereas $30,000 was requested and granted from the Sustainable Projects Fund to complete phase 1 and described in the proposal;
BIRT the executive endorse the initiative and allocate $4,000 to the project from the Executive special projects fund; 
BIFRT further endorsement be requested of Board of Directors, Executive Commissioner caucus, Environment committee, and Council.

Motion tabled.

4.8 Line Beauchamp (E-11-01-#73) (VP External)
Whereas Line Beauchamp will be addressing a session of the Board of Trade of Montreal;
**BIRT $100 be allocated from the VP External budget to attend said event.**

Motion passed.

4.9 GSA Consultation (E-11-01-#74) (President)
**BIRT up to $300 be allocated from the Executive Special Project fund for refreshments during the GSA consultation on Monday January 24th.**

Motion passed.

4.10 Committee Nomination (E-11-01-#75) (VP Academic)
**BIRT Graeme Watson be nominated to the ___________________.**

Motion passed.

5. Discussion

5.1 CFS accounting. (VP External)
Discussion ensued.

5.2 Athletics fund. (VP External)
Discussion ensued.

5.3 CMA (VP External)
Discussion ensued.

5.4 GSA Referendum Question (President)
Discussion ensued.

5. FIOs (President)
Discussion ensued.

Adjournment
17h00
Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Academic Roland Nassim

Call to Order
10h53

1. Special Order of the Meeting:

1.1 Equity and the Media Conference (E-11-01-#76) (President)
Whereas the EqC is primarily responsible for the kick-off event;
BIRT $800 be allocated from the commissioners' pool to cover the costs of food and advertising for the “Equity and the Media Conference.”

Motion passed.

1.2 Resignation of the Social Commissioner (E-11-01-#77) (President)
Whereas the Social Commissioner, Ms. Pooja Tyagi, has submitted her resignation, BIRT the Executive accept this resignation and extend our thanks to Ms. Pooja Tyagi for her service to the PGSS.

Motion passed.

Adjournment
12h55, 1 February 2011
E-11-02-#28
APPROVED

POST-GRADUATE STUDENTS’ SOCIETY OF McGILL UNIVERSITY INC.
Minutes – Executive Meeting
Thomson House 403
3 February 2011 – 15h00
E-11-02-#28

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Academic Roland Nassim, VP Finance Adrian Kaats

Call to Order
15h17

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-11-01-#26
The minutes were approved.

3.2 E-11-01-#27
The minutes were approved.

4. New Business

4.1 Family Care Fund Disbursement (E-11-01-#78) (President)
Whereas the Executive has reviewed the proposed disbursement of the Family Care programme funding;
BIRT the Executive ratify the decision of the Family Care Committee and the proposed disbursement of funding as recommended, once the status of the programme has been verified.

Tabled to e-motion.

4.2 Dumas Concert (E-11-01-#79) (VP Internal)
BIRT the PGSS cover the possible losses from the Dumas concert from the VP Internal budget, up to $800.

Motion passed.

4.3 Fund Allocation (E-11-01-#80) (VP External)
Whereas there is a possibility for allocation of legal expenses;
BIRT $400 be allocated from the VP External budget for transportation and professional services.

Motion passed.

4.4 Legal Counsel regarding tax obligation (E-11-01-#81) (President)
BIRT the Society engage appropriate legal council and accounting services to determine the appropriate tax obligations and disbursement of the following funds and honoraria: the Family Care Program, Student Support Program, and Executive and Commissioner honoraria.

Motion passed.

4.5 Committee appointment (E-11-01-#82) (VP Academic)
BIRT Elizabeth Cawley be appointed to the Advisory Committee for the reappointment of the Vice-Principal (Health Affairs) and Dean of the Faculty of Medicine.

Motion passed.

5. Discussion

5.1 Membership List
Discussion ensued.

5.2 FC donation to scholarship fund: Shady Kanfi- un registered scholarship donation
Discussion ensued.

5.3 Advisory Committee
Discussion ensued.

5.4 Demo for New Webct
Discussion ensued.

5.5 Dinner with SSMU Feb 16th
Discussion ensued.

5.6 Executive Dinner
Discussion ensued.
5.7 MBAs
Discussion ensued.

5.8 VP Finance update
Discussion ensued.

5.9 Payment Deadlines
Discussion ensued.

Adjournment
16h56
Post-Graduate Students' Society of McGill University Inc.

Executive E-Meeting - Minutes
9 February 2011
E-11-02-#29

Present: President Alexandra Bishop, VP External Ryan Hughes, VP Internal Magnus Bein, VP Academic Roland Nassim, VP Finance Adrian Kaats

Call to Order
15h33

1. Special Order of the Meeting:

1.1 Family Care Financial Planning Workshop (E-11-01-#83) (President)
BIRT $400 from the Family Care Events budget be used for the event 'PGSS Family Care Financial Planning Workshop,' to be held on February 17 2011.

Motion passed.

Adjournment
12h08, 11 February 2011
Call to Order
15h30

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of the Minutes

3.1 E-11-02-#28
Minutes approved.

3.2 E-11-02-#29
Minutes approved.

4. New Business

4.1 Family Care Fund Disbursement (E-11-01-#78) (President)
Whereas the Executive has reviewed the proposed disbursement of the Family Care programme funding;
BIRT the Executive ratify the decision of the Family Care Committee and the proposed disbursement of funding as recommended, once the status of the programme has been verified.

Motion tabled.

4.2 Senate and Library Commissioner (E-11-01-#84) (President)
Whereas the PGSS Senate and Library Commissioner missed the Executive Commissioner Caucus meeting on Monday Feb 14th with a reasonable excuse after having missed other meetings;

**BIRT the Executive concur with the chairs ruling that Mr. DeGuise’s reason for absence was valid.**

Motion passed.

4.3 March 12th Protest (E-11-01-#85) (VP External)
Whereas there is a large protest scheduled for March 12th;
**BIRT the VP External be allowed to use the FEUQ research line item to fund the March 12th day of action.**

Motion passed.

4.4 Allocations (E-11-01-#86) (VP External)

**BIRT the following allocations be annulled:**
#28 SSMU Homecoming
#42 GSA Funds
#57 Multimedia + Promotions
#55 Quebec City Protest

Motion passed.

5. Discussion

5.1 Financial Update
Discussion ensued.

5.2 Budget Request
Discussion ensued.

5.3 Legal Liaison position
Discussion ensued.

5.4 Exec and Caucus allocations
Discussion ensued.

5.5 Calendar of Dates Survey
Discussion ensued.

5.6 GSA Plan
Discussion ensued.

**Adjournment**
16h26
Call to Order
15h26

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

3.1 E-11-02-#30
The minutes were approved.

4. New Business

4.1 March 12 mobilization Daily Ad (E-11-03-#87) (VP External)
Whereas the PGSS and the SSMU are combining resources for the March 12 mobilization;
BIRT, $1000 be allocated from the FEUQ research budget for the purchase of a full page advertisement in the McGill Daily.

Motion passed.

4.2 Tuition Fee Information Material (E-11-03-#88) (VP External)
Whereas the PGSS needs to produce informational materials regarding tuition fees;
BIRT $200 be allocated from the FEUQ research budget to fund the printing of said materials.
Motion passed.

4.3 Postdoctoral legal consultation (E-11-03-#89) (VP External)
Whereas the allocation of $2000 for the Postdoctoral legal consultation with a tax lawyer is not sufficient;
**BIRT $500 be allocated from the Executive Special Projects budget to purchase a formal opinion.**

Motion passed.

4.4 Tax Seminar Refreshments (E-11-03-#90) (VP External)
Whereas the final tax seminar for International students has reached registered capacity;
**BIRT $200 be allocated from the Executive Special Projects budget to purchase light refreshments.**

Motion passed.

4.5 St Patrick’s Day (E-11-03-#91) (VP Internal)
Whereas PGSS will be celebrating St. Pattie's Day with live music on March 17;
**BIRT up to $500 be allocated to pay musicians from the IA budget.**

Motion passed.

4.6 End of Term Celebrations (E-11-03-#92) (VP Internal)
Whereas PGSS will be celebrating the end of the fall and winter semester's on April 1st with two live musical performances, including sound technician;
**BIRT $1,500 be allocated to pay for entertainment and technical aspects from the IA budget.**

Motion passed.

4.7 DefiClimat (E-11-03-#93) (VP Internal)
Whereas PGSS is supporting sustainable initiatives such as DefiClimat, bottle water campaign, and greening TH and that the IAC and EC are planning a series of green events in March and Early April to promote and implement these initiatives, including but not limited to:
- Mar.11 - greening TH project preliminary meeting with stakeholders
- Mar.14, Chemicals in the environment : speaker (Dr. Joe Schwarcz) and workshop on make your own cosmetics in BASEMENT [5h30pm (greetings); 6-7pm (speaker); 7-8pm (workshop)]
- Mar.15 - Gerald Butts (WWF Canada President) and PGSS roundtable on sustainability -- ways to make a difference collectively and individually [BALLROOM, 11h30am (greetings); 12-1pm (speaker); 1-2pm (open discussion)]
- Mar.17 - St.Pattie's day clover sprouting workshop
Whereas, funds will be jointly contributed by other the IAC and other committee budgets
BIRT up to $1,000 be allocated towards the event series from the IA budget, with each event costing approximately $250 for refreshments, honoria, materials, and supplies.

Motion passed.

4.8 Charity Event (E-11-03-#94) (VP Internal)
Whereas PGSS is planning to hold a charity event on April 15, involving entertaining social activities, such as trivia, spelling bee, and casino games, with small personal prizes;
BIRT $750 be reserved for materials and entertainment from the IA budget.

Motion tabled.

4.9 GG13 Travel (E-11-03-#95) (VP External)
BIRT up to $2,000 be allocated for travel and food expenses from the travel and conference budget for GG13.

Motion passed.

4.10 FEUQ Conference (E-11-03-#96) (VP External)
BIRT up to $850 be allocated for food travel and accommodation for the FEUQ conference in Rimouski from the travel and conference budget.

Motion passed.

4.11 RAE Allocation (E-11-03-#97) (VP Finance)
BIRT up to $1,250 from the executive special project fund be allocated to RAE.

Motion passed (opposed: VP External).

4.12 PGSS Fund Disbursement (E-11-03-#98) (VP Finance)
BIRT up to $3,000 be allocated from the executive special projects budget to obtain a legal option on the PGSS fund disbursement.

Motion passed.

5. Discussion

5.1 Board of Trade
Discussion ensued.

5.2 Office Hours
Discussion ensued.
5.3 Absence without Notice
Discussion ensued.

5.4 Casino-Charity Night (April 15)
Discussion ensued.

5.5 BBQ Launch (May 13th)
Discussion ensued.

5.6 RAE
Discussion ensued.

5.7 Family Care letter
Discussion ensued.

5.8 Allocations
Discussion ensued.

Adjournment
16h38
POST-GRADUATE STUDENTS’ SOCIETY OF McgILL UNIVERSITY INC.
Minutes – Executive Meeting
16 March 2011 – 10h00
E-11-03-#32

Present: President Alexandra Bishop, VP Academic Roland Nassim, VP Internal Magnus Bein

Call to Order
10h00

1. Approval of the Agenda

The agenda was approved.

2. Announcements

No announcements.

3. Approval of the Minutes

No minutes were approved.

4. New Business

4.1 VP External Resignation (E-11-03-#99) (President)
Whereas the Vice-President External, Ryan Hughes, has submitted his resignation effective March 11th 2011;
BIRT the Executive accept this resignation and extend our thanks to Mr. Hughes for his extensive service to the PGSS.

Motion passed.

4.2 Family Care Event (E-11-03-#100) (President)
Whereas the FCC is holding an event in two weeks;
BIRT up to $500 be allocated for food and childcare for the event "Discussion on future University regulation on students caring for dependents."

Motion passed.
4.3 St. Patrick’s Day Funding (E-11-03-#101) (VP Internal)
BIRT the funding allocation for the St. Patrick’s Day event be increased from $500 to $800.

Motion passed.

5. Discussion

5.1 Exec position on referendum questions.
Discussion ensued.

5.2 MBA
Discussion ensued.

5.3 VP External Duties and election
Discussion ensued.

5.4 Writer/Researcher
Discussion ensued.

Adjournment
10h30
Call to Order
17h10, 4 March 2011

1. Special Order of the Meetings:

1.1 Repeal of Motion E-11-03-#97 (E-11-03-#102) (President)
Whereas there have been reservations and ethical issues expressed concerning one of the motions passed at the executive meeting on March 3rd 2011;
BIRT the following motion be repealed: BIRT that up to $1250 from the executive special project fund be allocated to RAE.

Motion passed.

1.2 Childcare during the AGM (E-11-03-#103) (President)
Whereas the Family Care Committee would like to provide childcare during the AGM;
Whereas the Family Care Committee would like to provide colouring books for the event and future use;
BIRT up to $275 be allocated from the Family Care Budget for childcare, potential overtime of the childcare workers, and colouring books for the AGM.

Motion passed.

1.3 Family Care CPR Course (E-11-03-#104) (President)
BIRT $400 be used from the Family Care events budget for a CPR course for PGSS members, focusing on child and infant first aid.

Motion passed.

1.4 McGill Global AIDS Coalition Event (E-11-03-#105) (President)
Whereas the McGill Global AIDS Coalition would like to hold a speaker event at Thomson House on March 24th;
Whereas fund-raising for charity will also occur during the event;
Whereas the ballroom reservation will cost $275 + tax;
BIRT the PGSS sponsor the room booking for this event up to $325 from the
executive commissioner projects fund.

Motion passed.

Adjournment
10h59, 25 March 2011
Present: President Alexandra Bishop, VP Academic Roland Nassim, VP Internal Magnus Bein, VP Finance Adrian Kaats

Observers: Marieve Isabel, Jonathan Mooney, Elizabeth Cawley

Call to Order
16h41

Approval of the Agenda
The agenda was approved.

2. Announcements
Brief announcements were given.

3. Approval of the Minutes

3.1 E-11-03-#31
The minutes were approved.

3.2 E-11-03-#32
The minutes were approved.

3.3 E-11-03-#33
The minutes were approved.

4. New Business

4.1 Leisure Course Policy (E-11-03-#106) (President)
BIRT the PGSS leisure course policy be adopted.

Motion passed.
4.2 Incorporation of Science and Policy Exchange (E-11-03-#107) (President)

BIRT up to $500 be allocated from the Society legal budget for the purpose of incorporation of the Science and Policy Exchange.

Motion passed.

4.3 Media Policy (E-11-03-#108) (VP Finance)

BIRT the Executive adopt the following media policy:
Upon inquiries from the press, the Executive shall designate a contact person who will draft a written statement to be delivered upon approval of the Executive Committee, who will communicate with the press on the matter of inquiry.

BIFRT the appointment of a media contact and approval of a statement preclude any officer from giving interviews to the press and expressing their opinion.

Motion passed.

4.4 Postdoc press conference room rental (E-11-03-#109) (President)

BIRT up to $200 be allocated from the FEUQ research budget to cover room rental expenses for the postdoc press conference.

Motion passed.

4.5 Executive transition retreat (E-11-03-#110) (President)

BIRT up to $500 be allocated from the Executive special projects fund for the transition retreat.

Motion passed.

4.6 Softball Tasks (E-11-03-#111) (VP Internal)

BIRT the Executive Committee recommend the following division of tasks regarding the softball league:

VP Internal
- Solicit registration forms and fees
- Arrange incentives
- Maintain webpage
- Organize the party and prizes

Social Commissioner
- Keep list of teams
- Set and manage schedule
- Arrange access to equipment
- Keep track of game results and scores
- Organize and attend the team leader meeting

Motion passed.

5. Discussion
5.1 Social Commissioner Responsibilities
Discussion ensued.

5.2 GSLF and PGSS-PGSA
Discussion ensued.

5.3 Couch House Renovations
Discussion ensued.

5.4 Science and Policy Exchange
Discussion ensued.

5.5 Disbursement Programs Review
Discussion ensued.

5.6 Mac Shuttle
Discussion ensued.

5.7 Postdoc legal opinion
Discussion ensued.

5.8 Media Policy Strategy
Discussion ensued.

5.9 BoD Candidate
Discussion ensued.

5.10 Fee Template
Discussion ensued.

5.11 Family Care Applicant Letter
Discussion ensued.

5.12 Council Motions Regarding Executive Spending
Discussion ensued.

5.13 Promotions Employee
Discussion ensued.

5.14 GG13 and FEUQ Congress
Discussion ensued.

5.15 Accountant
Discussion ensued.
5.16 Writer/Researcher
Discussion ensued.

5.17 FEUQ + Postdoc press conference
Discussion ensued.

5.18 GSA funding initiative
Discussion ensued.

5.19 Transition Retreat
Discussion ensued.

5.20 AGM
Discussion ensued.

Adjournment
18h22
POST-GRADUATE STUDENTS’ SOCIETY OF McGill UNIVERSITY INC.

Minutes – Executive Meeting
Thomson House 403
14 April 2011 – 15h00
E-11-04-#35

Present: President Alexandra Bishop, VP Internal Magnus Bein, VP Academic Roland Nassim, VP Finance Adrian Kaats

Call to Order
15h20

1. Approval of the Agenda

The amended agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of the Minutes

3.1 E-11-03-#34
The minutes were approved.

4. New Business

4.1 Casino Night for Japan (E-11-04-#112) (VP Internal)
Whereas tragic catastrophe has afflicted the Japan people and PGSS is holding a Casino night this Friday to raise money for this;
BIRT PGSS donate up to $3,000 for the charity budget towards charitable aid organizations helping recovery in Japan;
BIfRT the winners of the casino night be able to direct half of monetary donations to approved charities helping in Japan and/or towards local charitable causes.

Motion tabled to e-meeting.

4.2 BBQ Lunch (E-11-04-#113) (VP Internal)
Whereas PGSS has opened a new terrace and wants to draw members to enjoy the new service;
BIRT that $500 be allocated from the IA budget to have a BBQ lunch on May 20, 2010.

Motion passed.

4.3 Librarians without Borders Grant (E-11-04-#114) (VP Finance)
Whereas the McGill Chapter of Librarians Without Borders has planned a professional development trip to Xela Gutemala to open a public library;
Whereas they only received part of their expected funding from the PGSS Grants program;
Whereas they have independently raised over $1,000 for this project;
BIRT $500 be allocated from the Executive Special Projects fund to support this project.

Motion failed.

4.4 Allocation of funds for rejected dental plan claims (E-11-04-#115) (VP Finance)
BIRT $300 be allocated to the student that complained about "misleading/erroneous information regarding dental work in the PGSS handbook and website," as recommended by HAWC.

Motion failed.

4.5 Motion amendment (E-11-04-#117) (VP Finance)
BIRT Executive motion E10-10#40 be amended such that the line item for the allocation is changed from “Hospitality” to “Exec Special Projects”

Motion passed.

4.6 Promotions & Multimedia Coordinator (E-11-04-#118) (VP Finance)
BIRT that the PGSS board of directors review this position or the PMMC.

Motion passed.

5. Discussion

5.1 Allocation of funds for rejected dental plan claims
Discussion ensued.

5.2 Review of allocations
Discussion ensued.

5.3 Discuss GSLF implementation
Discussion ensued.

5.4 Discuss budget priorities
Discussion ensued.

5.5 Discuss options for disbursement programs
Discussion ensued.

5.6 Extra course tuition fee issue
Discussion ensued.

5.7 Casino Night Prizes
Discussion ensued.

5.8 FEUQ invoice
Discussion ensued.

5.9 Services fee
Discussion ensued.

5.10 Promotions & Multimedia Coordinator
Discussion ensued.

Adjournment
17h45
Present: President Alexandra Bishop, VP Internal Magnus Bein, VP Academic Roland Nassim, VP Finance Adrian Kaats

Call to Order
9h00, 3 April 2011

1. Special Order of the Meetings:

1.1 Family Care CPR course event (E-11-04-#119) (President)
Whereas the Family Care CPR course event taking place this Tuesday has had more interested then expected;
Whereas as a result more childcare must be proved and the cost of refreshments and supplied has also increased;
BIRT the budget for the Family Care CPR event be increased from $400 to $600.

Motion passed.

1.2 Japan Casino Night (E-11-04-#120) (VP Internal)
Whereas tragic catastrophe has afflicted the Japan people and PGSS is holding a Casino Night Friday on April 15, 2010 to raise money to aid in recovery efforts;
BIRT PGSS match donations up to $3,000, with half of the matched funds to go to Red Cross and half to UNICEF for Japan Aid/Relief
BIFRT the top three winners, in equal portions, choose and direct donations raised for Casino Night towards Japan relief or local charity from the list;
BIFRT the top three winners will receive TH gift credits, of the amount $150, $100, and $50 for first, second, and third place standings.

Motion passed.

Adjournment
13h16, 21 April 2011
Minutes – Executive Meeting
13 May 2011 – 9h00
E-11-05-#37

Present: President Alexandra Bishop, VP Internal Magnus Bein, VP Academic Roland Nassim, VP Finance Adrian Kaats

Observers: Health Commissioner Elizabeth Cawley

Call to Order
9h17

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of the Minutes

Approval of the minutes postponed.

4. New Business

4.1 Executive Commissioner Retreat (E-11-04-#121) (President)
WHEREAS commissioners play a significant role in the society’s activities and functioning on a daily basis;
WHEREAS there is currently no existing method for education and/or integration for a commissioner to properly conduct their role as an officer of the society;
WHEREAS significant problems and tensions have arisen in the past due to roles and responsibilities being improperly defined;
WHEREAS a yearly Executive retreat takes place to define roles, outline projects for the coming year, and build working relationships between individuals;
WHEREAS the VP Finance has outlined in the budget that the society is financially able to fund a second retreat;
BIRT an Executive-Commissioner retreat take place to educate commissioners, define Executive and Commissioner roles, develop a plan for the coming year, and
integrate commissioners into the group of officers. BIFRT that the executive commissioner retreat take place before the august council and that an information session take place in June.

Motion passed.

4.2 Student Supervisor Relations (E-11-04-#122) (President)
WHEREAS there is no current method for monitoring the state of student-supervisor relations;
WHEREAS if problems arise it can be detrimental to the student involved on many levels, possibly resulting in the incompletion of their degree;
WHEREAS student rights to an appropriate level of supervision is neither guaranteed, nor mandated by the University;
BIRT the Executive work to establish a University mandate on the proper monitoring and assessment of student-supervisor relations with the purpose of protecting the rights of graduate students from mistreatment;
BIFRT the CGSS do a review of their current methods for dealing with student-supervisor issues and determine if their current practices are serving graduate students to the best of their ability.

Motion passed.

4.3 Family Care Program Legal Opinion (E-11-04-#123) (VP Finance)
BIRT an additional $361.36 be allocated from the Executive Special Projects budget for the Family Care Programme legal opinion.

Motion passed.

4.4 Rassemblement National des Etudiant Meeting Expenses (E-11-04-#124) (VP Finance)
BIRT up to $380 be allocated from the Travel and Conference budget for the Rassemblement National des Etudiant meeting attended by the VP Finance from May 6 through May 8.

Motion passed.

4.5 Hospitality (E-11-04-#125) (VP Finance)
BIRT up to $100 be allocated from the Executive Special Projects budget for lunch meetings hosted by the VP Finance with PGSS service providers.

Motion passed.

4.6 Council Appreciation Night (E-11-04-#126) (VP Finance)
BIRT up to $1000 be allocated from the Executive Special Projects budget for the council appreciation night to be held on May 20;
BIFRT up to $400 be allocated from the VP internal budget for entertainment for the council appreciation night.

Motion passed.

4.7 Friends and Advocate of the Society (E-11-04-#127) (VP Finance)
Whereas the friend and advocate of the Society award is given to a member of the McGill community that has greatly assisted the PGSS;
Whereas Jim Nicel has offered his help and guidance on various projects, including the family care initiative and Transit survey;
Whereas Mary Jo has offered her help and guidance on various projects, helping PGSS understand and manage its financial relationship with the university;
BIRT the PGSS give the Advocate of the Society Award to Jim Nicell.
BIFRT the PGSS give the Friend of the Society Award to Mary Jo McCullogh.
BIFRT that an honorable mention be given to Robyn Wiltshire for her support to the society.

Motion passed.

4.9 Gift for Friend of the Society (E-11-04-#128) (VP Finance)
BIRT $200 be allocated from the Executive Special Projects budget to purchase a token of our appreciation award recipients.

Motion passed.

4.10 Media Policy Wording (E-11-04-#129) (VP Finance)
BIRT the wording of the Medial Policy previously adopted be changed to the following which more accurately reflects the agreed wording:

Media Policy (E-11-03-#108) (VP Finance)
BIRT the Executive adopt the following media policy:
Upon inquiries from the press, the Executive shall designate a contact person who will draft a written statement to be delivered upon approval of the Executive Committee, who will communicate with the press on the matter of inquiry.
BIFRT the appointment of a media contact and approval of a statement shall not preclude any officer from giving interviews to the press and expressing their opinion.

Motion passed.

4.11 IGRS advertising (E-11-04-#130) (VP Finance)
Whereas the IGRS has already used the listserve to ask for submissions to the symposium;
BIRT any further advertisement or communication from IGRS be sent on the newswire rather than the listerver.

Motion passed.
4.12 Container Gardens (E-11-04-#131) (VP Finance)
BIRT $1500 be allocated from the Executive special project as a bridge loan overseen by the environment commissioner for the purpose of PGSS sustainable landscaping and gardening project;
BIFRT the loan will only be issued after Board approval.

Motion passed.

4.13 End of year hospitality (E-11-04-#132) (VP Finance)
BIRT up to $200 from the VP internal budget and $200 from the President budget be allocated for end of year transition meetings with SSMU and Dean Kreiswirth.

Motion passed.

4.14 HAWC directives (E-11-04-#133) (VP Finance)
BIRT that the directives issued to HAWC be rescinded and expunged from the record.

Motion passed.

4.15 Health and Dental Plan (E-11-04-#134) (VP Finance)
BIRT the PGSS may not provide supplemental coverage to the Health and Dental Plan Insurance Policy.
BIFRT PGSS will not provide compensation for claims not covered by the Health and Dental Plan Insurance Policy.

Motion passed.

5. Discussion

5.1 ASEQ
Discussion ensued.

5.2 HAWC Directives
Discussion ensued.

5.3 Interdisplincary Research Symposium
Discussion ensued.

5.4 Mac Shuttle
Discussion ensued.

5.5 VP Finance Updates
Discussion ensued.
5.6 Sustainability Report
Discussion ensued.

Adjournment
10h52
Present: President Alexandra Bishop, VP Internal Magnus Bein, VP Academic Roland Nassim, VP Finance Adrian Kaats

Observers: Health Commissioner Elizabeth Cawley

Call to Order
15h12

1. Approval of the Agenda

The agenda was approved.

2. Announcements

Brief announcements were given.

3. Approval of the Minutes

3.1 E-11-04-#35
The minutes were approved.

3.2 E-11-04-#36
The minutes were approved.

3.3 E-11-05-#37
The minutes were approved.

4. New Business

4.1 Sun Study of Thomson House (E-11-04-#135) (VP Finance)
BIRT up to $250 from Exec Special Projects budget for a sun study of Thomson House.
Motion passed.

4.2 Document translation (E-11-04-#136) (VP Finance)
BIRT up to $1400 be allocated from the VP External portfolio budget and the Executive Special Projects budget for translating IRIS' document, "Huit arguments trompeurs sur la hausse."

Motion passed.

4.3 Student Support Commissioner Resignation (E-11-04-#137) (President)
Whereas the Student Support Commissioner, Ms. Lena Palacios has submitted her resignation;
BIRT the executive accept this resignation.

Motion passed.

4.4 Council Appreciation/ BBQ (E-11-04-#138) (VP Internal)
BIRT $700 be allocated from the VP Internal budget for Council Appreciation/ BBQ.

Motion passed.

4.5 Allocations (E-11-04-#139) (VP Finance)
BIRT the following allocations be cancelled:
#110 Transition Retreat
#132 Allocation for Meetings with SSMU and Dean Kreiswirth

Motion passed.

4.6 GG13 Letter (E-11-04-#140) (President)
BIRT the letter crafted at the GG13 be circulated to the appropriate McGill administration and to the PGSS Council.

Motion passed.

4.7 ASEQ opt-out (E-11-04-#141) (President)
BIRT the PGSS purchase online opt-out from ASEQ.

Motion failed.

5. Discussion

5.1 GG13 letter (attached)
Discussion ensued.
5.2 Discussion of ASEQ's role in handbook content, and moving toward an online opt out system for the health and dental insurance plan
Discussion ensued.

5.3 Discussion on PGSS handbook content
Discussion ensued.

5.4 Budget
Discussion ensued.

5.5 FCP and TFSS implementation
Discussion ensued.

5.6 Postdoc legal opinion
Discussion ensued.

5.7 Discussion of ongoing projects in preparation for transition
Discussion ensued.

5.8 VP External Transition
Discussion ensued.

Adjournment
16h10